



BUDGET WORK SESSION
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
MAY 12, 2026
4:30 p.m.

AGENDA

1. Meeting Called to Order
2. Discussion Items
 - Budget Review
 - o Park Enhancement
3. Informational Items
4. Public Comment *
5. Meeting Adjourned

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
MAY 12, 2026
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the April 28, 2026 Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications: Marina Advisory Committee Minutes, Planning Commission Minutes
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
 - Resolution 26-24 Union Contract
 - Resolution 26-25 Lot Split Request
 - Resolution 26-26 Well Pump Generator
 - School Resource Officer Memorandum of Understanding
8. Public Comment *
9. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.



WHITEHALL

**CITY COUNCIL
MEETING MINUTES**
Council Chambers
April 28, 2026

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Bryan Mahan, Roger Squires, and Tom Ziemer

ABSENT None

ALSO PRESENT Brenda Bourdon, Dan Tavernier, Will Meier

Mayor Ziemer called the meeting to order at 6:00 pm.

APPROVAL OF THE AMENDED AGENDA

Motion by Squiers, seconded by Mahan to approve the agenda.

Voice Vote: All yeses

MOTION CARRIED

APPROVAL OF THE CONSENT AGENDA

A. Approval of the April 14, 2026 Council Meeting Minutes

B. Accounts Payable \$284,672.99

C. Communications: Planning Commission Meeting Minutes, White Lake Association Budget Request

Motion by Holmstrom, seconded by Cabala to approve the Consent Agenda.

Voice Vote: All yeses

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from Council members.

City Manager Tavernier outlined the key items from the energy audit that will be prioritized in the 2026–2027 budget year.

Voice Vote: All yeses

MOTION CARRIED

PUBLIC COMMENT

Tamara Horne, Amber Crow and Robert Smart provided public comment.

OLD BUSINESS

None

NEW BUSINESS

A. Community Funding Requests

After reviewing the current year's funding requests, a consensus was reached to establish a community funding budget line of \$25,000 for the FY 2026–2027 budget.

B. Budget Schedule

Motion by Squiers, seconded by Holmstrom to schedule Tuesday, May 12, 2026 as a budget work session starting at 4:30 pm and May 26, 2026 for a public hearing for the 26/27 FYE budget.

Voice Vote: All yeses

MOTION CARRIED

C. Tag Day Request

Motion by Brown, seconded by Hillebrand, to approve the tag day request from the American Legion for Friday, June 19, 2026.

Voice Vote: All yeses

MOTION CARRIED

D. Façade Improvement Grant Application – Lake Land Getaway

Motion by Holmstrom, seconded by Mahan, to approve the Façade Improvement Grant Application from Lake Land Getaway up to \$6,000.

Roll Call Vote: Yes – Holmstrom, Mahan, Hillebrand, Squiers, Cabala, Brown, and Ziemer; No – None; Absent – None

MOTION CARRIED

PUBLIC COMMENT

None

Council Member Hillebrand requested an excused potential late arrival for May 12 due to jury duty.

Voice Vote: All yeses

MOTION CARRIED

ADJOURNMENT

Mayor Ziemer adjourned the Council Meeting at 6:43 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk

CITY OF WHITEHALL
 ACCOUNTS PAYABLE
 May 12, 2026

April 2026 Prepays

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$67,462.49	Transfer
IRS	Payroll	\$14,830.87	EFT
Alerus Financial	Payroll	\$7,421.37	EFT
MISDU - FOC	Payroll	\$32.87	9481
FOP - CD Hammond	Payroll	\$30.09	9482
Teamsters Local 214	Payroll	\$372.00	9483

Total Prepays: \$90,149.69

Accounts Payable: \$423,260.41

TOTAL ACCOUNTS PAYABLE \$513,410.10

\$ -

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING MAY 12, 2026

Vendor Code	Vendor Name	Description	Amount
COLL	AMANDA COLLENE		
	CONTRACT	LIGHTING DESIGNER - PETER ANTONIOU SHOW 4.24.2	300.00
	CONTRACT	LIGHTING DESIGNER - MAGIC OF MOTOWN 6.5.26	400.00
TOTAL FOR: AMANDA COLLENE			700.00
HELLE	AMBER L HELLEWELL		
	CONTRACT	WHITE LAKE YOUTH THEATRE PROJECTS/POSTER DESIG	50.00
TOTAL FOR: AMBER L HELLEWELL			50.00
ASPHA	ASPHALT PAVING INC		
	API-0006611	13A TOP - ASPHALT	326.40
	API-0006620	13A TOP - ASPHALT	326.40
	API-0006635	13A TOP - ASPHALT	325.60
TOTAL FOR: ASPHALT PAVING INC			978.40
CMUSK	City of Muskegon		
	26-0011595	MEAD VEST - PD	603.17
TOTAL FOR: City of Muskegon			603.17
CITY	CITY OF WHITEHALL		
	Q3 - WATER/SEWER	Q3 - WATER/SEWER (2025-2026)	813.79
TOTAL FOR: CITY OF WHITEHALL			813.79
CLIFFORD	CLIFFORD BUCK CONSTRUCTION COMPANY		
	CONTRACT	W COLBY PROMENADE	246,828.07
TOTAL FOR: CLIFFORD BUCK CONSTRUCTION COMPANY			246,828.07
CONCE	CONCEPTS GRAPHIC DESIGN		
	STATEMENT	POSTER PRINTING/DESIGNS - MARKETING	410.00
TOTAL FOR: CONCEPTS GRAPHIC DESIGN			410.00
DARRYL	DARRYL FREES		
	REIMBURSEMENT	FREES & ARKEMA WATER EXAM - MEAL	51.93
TOTAL FOR: DARRYL FREES			51.93
SOVA	DEREK SOVA		
	OPEB0526	MAY RETIREE OPEB STIPEND - SOVA	300.00
TOTAL FOR: DEREK SOVA			300.00
DTE	DTE ENERGY		
	STATEMENT	PUBLIC UTILITIES	587.75
TOTAL FOR: DTE ENERGY			587.75
FRIE	ELIZABETH FRIETSCH		
	CONTRACT	WLYT - ASSISTING WLYT	60.00
TOTAL FOR: ELIZABETH FRIETSCH			60.00
GILLROY	GILL-ROY'S HARDWARE		
	STATEMENT	SWIVEL EYE BOLT, PLIARS, PINE SOL, SHOVELS, NU	681.53
TOTAL FOR: GILL-ROY'S HARDWARE			681.53
GNAR	GNARLY HEIFER LLC		
	04232026	BLT MEETING - CATERING	191.80
TOTAL FOR: GNARLY HEIFER LLC			191.80

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING MAY 12, 2026

Vendor Code	Vendor Name	Description	Amount
HYDRO	HYDRO METER SERVICE INC		
	CI-12918	CROSS-CONNECTION CONTROL PROGRAM	906.67
TOTAL FOR: HYDRO METER SERVICE INC			906.67
BRIGGS	IRA A BRIGGS		
	CONTRACT	SOUND ENGINEER - MAGIC OF MOTOWN 6.5.26	500.00
	CONTRACT	SOUND ENGINEER - PETER ANTONIOU	300.00
TOTAL FOR: IRA A BRIGGS			800.00
VISGER	JACOB VISGER		
	OPTICAL	OPTICAL REIMBURSEMENT	250.00
TOTAL FOR: JACOB VISGER			250.00
JEL	JELINEK TREE SERVICE LLC		
	1461	TREE REMOVAL - CEMETERY	700.00
	1462	BRUSH CHIPPING/DISPOSAL	7,000.00
TOTAL FOR: JELINEK TREE SERVICE LLC			7,700.00
JJ'S ELEC	JJ'S ELECTRIC LLC		
	APRIL 2026	ELECTRICAL PERMITS - APRIL 2026	1,361.60
TOTAL FOR: JJ'S ELECTRIC LLC			1,361.60
JOHN S	JOHN S HYATT AND ASSOCIATES		
	130297	CITY THEATRICAL DMX SHOW BABY	2,414.57
TOTAL FOR: JOHN S HYATT AND ASSOCIATES			2,414.57
K&M	K & M TIRE INC.		
	400015727	TIRES - PD	959.12
	400015728	TIRES - PD	479.56
TOTAL FOR: K & M TIRE INC.			1,438.68
KENNE	KENNEDY INDUSTRIES INC		
	650350	LIFTSTATION #4- REPAIR/LABOR	983.50
TOTAL FOR: KENNEDY INDUSTRIES INC			983.50
KERK	KERKSTRA PORTABLE RESTROOM SERV		
	296248	PORTABLE RESTROOM WITH SANITIZER RENTAL/ TEMP	135.00
	296260	PORTABLE RESTROOM WITH SANITIZER RENTAL/ TEMP	135.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV			270.00
KORT	KORTHASE & SONS		
	13305	LIFT STATION MAINTENANCE	90.00
TOTAL FOR: KORTHASE & SONS			90.00
MIPAV	MICHIGAN PAVEMENT MARKINGS LLC		
	STATEMENT	MOBILIZATION/WATERBORNE PAINT	2,479.10
TOTAL FOR: MICHIGAN PAVEMENT MARKINGS LLC			2,479.10
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2600003323	IMPRIVATA USER FEES	114.94
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			114.94
MUSTWP	MUSKEGON CHARTER TOWNSHIP		
	2600017304	CODE ENFORCEMENT SERVICES CONTRACT: APR - JUN	1,500.00
TOTAL FOR: MUSKEGON CHARTER TOWNSHIP			1,500.00

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING MAY 12, 2026

Vendor Code	Vendor Name	Description	Amount
MUCRD	MUSKEGON COUNTY ROAD COMMISSIO 6908	SALT/SAND/BRINE	3,103.95
TOTAL FOR: MUSKEGON COUNTY ROAD COMMISSIO			3,103.95
MUTRE	MUSKEGON COUNTY TREASURER'S WWUB123500	WASTE WATER GALLONAGE - BOND COLLECTION	68,200.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			68,200.00
NYE	NYE UNIFORM COMPANY INC 941765	UNIFORM - FRIEGHT	10.25
TOTAL FOR: NYE UNIFORM COMPANY INC			10.25
ANTO	PETER ANTONIOU CONTRACT	TICKET SALES PORTION	7,276.50
TOTAL FOR: PETER ANTONIOU			7,276.50
PSI	PRINTING SYSTEMS INC 241229	593 AV BALLOT OUTER ENVELOPES - ABSENTEE ENVEL	388.93
	241230	695 AV BALLOT RETURN ENVELOPES	368.34
TOTAL FOR: PRINTING SYSTEMS INC			757.27
PRHLTH	PRIORITY HEALTH 261070103761	HEALTH INSURANCE PREMIUMS	27,431.09
TOTAL FOR: PRIORITY HEALTH			27,431.09
RIVERSACE	RIVERS ACE HARDWARE STATEMENT	PAINT, TIRE, THINNER, GRAFFITI REMOVER	140.35
TOTAL FOR: RIVERS ACE HARDWARE			140.35
RIVERS	RIVERS RENTAL & EQUIPMENT STATEMENT	NLA ORDER PART#07813138007/TANK FILL	93.44
TOTAL FOR: RIVERS RENTAL & EQUIPMENT			93.44
TUFT	ROBERT E TUFTS JR APRIL 2026	BUILDING PERMITS - APRIL 2026	27,054.80
TOTAL FOR: ROBERT E TUFTS JR			27,054.80
FARR	SAMANTHA FARRAR CONTRACT	WLYT - ASSISTS WLYT	300.00
TOTAL FOR: SAMANTHA FARRAR			300.00
MASON	SHELBY MASON CONTRACT	WLYT - ASSISTS WLYT	300.00
TOTAL FOR: SHELBY MASON			300.00
SHO	SHORELINE INSPECTION SERVICE LLC APRIL 2026	MECHANICAL/PLUMBING PERMITS - APRIL 2026	2,614.40
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			2,614.40
HA	SKY HARSCH CONTRACT	WLYT - ASSISTS WLYT	300.00
TOTAL FOR: SKY HARSCH			300.00

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING MAY 12, 2026

Vendor Code	Vendor Name	Description	Amount
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	7009606670	PD 3-RING BINDERS	47.96
	7009746099	BINDER DIVIDERS/BINDERS - BUDGET	125.25
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			173.21
HELTAY	TAYLOR HELLEWELL		
	4112026	PLAYHOUSE CLEANING	100.00
TOTAL FOR: TAYLOR HELLEWELL			100.00
TRICO	TRI-COUNTY FEED SERVICE INC		
	STATEMENT	SURVIVOR GRASS SEED	257.99
TOTAL FOR: TRI-COUNTY FEED SERVICE INC			257.99
TRUCK	TRUCK & TRAILER SPECIALTIES		
	DSO019388	CARBIDE TOP KENAMETAL SCRAPER BLADE	3,089.28
TOTAL FOR: TRUCK & TRAILER SPECIALTIES			3,089.28
TWIN	TWIN CITIES AUTO PARTS & SERVICE		
	151078	OIL PRESSURE SENDING UNIT, OIL FILTER, MOTOR O	223.08
	STATEMENT	VEHICLE MAINTENANCE	2,527.94
TOTAL FOR: TWIN CITIES AUTO PARTS & SERVICE			2,751.02
VERIZ	VERIZON WIRELESS		
	6142255992	ON CALL PHONE AND WIRELESS	83.08
TOTAL FOR: VERIZON WIRELESS			83.08
MISC	WALK THE BEAT - WHITE LAKE AREA		
	STATEMENT	WALK THE BEAT - DONATION (247-000-962)	3,500.00
TOTAL FOR: WALK THE BEAT - WHITE LAKE AREA			3,500.00
WMBUR	WEST MICHIGAN BURIAL VAULT CO		
	0152549	NON-STANDARD SIZE 8X16 FOOTING, NON-STANDARD S	864.00
TOTAL FOR: WEST MICHIGAN BURIAL VAULT CO			864.00
WMCJT	WEST MICHIGAN CRIMINAL JUSTICE		
	6917	TASER INSTRUCTOR TRAINING - BOLLES	200.00
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE			200.00
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	FORCE BLADE, WHEEL SPINNERS, DISPOSABLE GLOVES	204.28
TOTAL FOR: WHITE LAKE AUTOMOTIVE			204.28
WLFIR	WHITE LAKE FIRE AUTHORITY		
	APRIL 2026	FIRE SUPPRESSION PERMITS - APRIL 2026	140.00
TOTAL FOR: WHITE LAKE FIRE AUTHORITY			140.00
WLGLA	WHITE LAKE GLASS		
	486846	REMOVE EXISTING LOUVERS AND INSTALL NEW CLEAR	1,750.00
TOTAL FOR: WHITE LAKE GLASS			1,750.00
TOTAL - ALL VENDORS			423,260.41
FUND TOTALS:			
Fund 101 - GENERAL OPERATING FUND			27,768.73
Fund 202 - MAJOR STREET FUND			7,412.40
Fund 203 - LOCAL STREET FUND			4,739.53

CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING MAY 12, 2026

Vendor Code	Vendor Name	Description	Amount
	Invoice		
Fund 214	-	MARIHUANA	95.07
Fund 243	-	BROWNFIELD REDEVELOPMENT AUTHORITY	191.80
Fund 247	-	TAX INCREMENT FINANCE AUTHORITY #1	251,571.80
Fund 249	-	BUILDING INSPECTION DEPARTMENT	32,782.17
Fund 250	-	LOCAL DEVELOPMENT FINANCE AUTHORITY FUND	43.92
Fund 580	-	PLAYHOUSE	14,940.07
Fund 590	-	SEWER FUND	74,213.88
Fund 591	-	WATER FUND	5,934.02
Fund 594	-	MARINA FUND	24.28
Fund 661	-	MOTOR POOL FUND	3,542.74

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 POST DATES 05/08/2026 - 05/12/2026
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING MAY 12, 2026

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 101 CITY COUNCIL					
101-101-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	365.52	29349
		Total For Dept 101 CITY COUNCIL		365.52	
Dept 172 ADMINISTRATION					
101-172-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	1,964.47	29349
101-172-719.650	FRINGE-OPTICAL	JACOB VISGER	OPTICAL REIMBURSEMENT	50.00	
101-172-727.000	OFFICE SUPPLIES	STAPLES CONTRACT & COMMERC	3-RING BINDERS	47.96	
101-172-727.000	BINDER DIVIDERS/BINDERS	- BUDGET	STAPLES CONTRACT & COMMERC	125.25	
101-172-818.000	IMPRIVATA USER FEES - CH	MUSKEGON CENTRAL DISPATCH	IMPRIVATA USER FEES	49.26	
		Total For Dept 172 ADMINISTRATION		2,236.94	
Dept 215 CITY CLERK					
101-215-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	1,606.79	29349
		Total For Dept 215 CITY CLERK		1,606.79	
Dept 253 TREASURER					
101-253-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	610.68	29349
101-253-719.650	FRINGE-OPTICAL	JACOB VISGER	OPTICAL REIMBURSEMENT	50.00	
		Total For Dept 253 TREASURER		660.68	
Dept 262 ELECTIONS					
101-262-727.000	OFFICE SUPPLIES	PRINTING SYSTEMS INC	695 AV BALLOT RETURN ENVELOPES	368.34	
101-262-727.000	OFFICE SUPPLIES	PRINTING SYSTEMS INC	593 AV BALLOT OUTER ENVELOPES - ABSENTE	388.93	
		Total For Dept 262 ELECTIONS		757.27	
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q3 - WATER/SEWER (2025-2026)	92.63	
101-265-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	47.83	
		Total For Dept 265 CITY HALL BLDG & GROUNDS		140.46	
Dept 301 POLICE					
101-301-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	2,510.41	29349
101-301-719.601	FRINGE BENEFITS-RETIREE HEALTH	I DEREK SOVA	MAY RETIREE OPEB STIFEND - SOVA	300.00	
101-301-719.601	FRINGE BENEFITS-RETIREE HEALTH	I PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	1,959.58	29349
101-301-727.000	OFFICE SUPPLIES	GILL-ROY'S HARDWARE	SWIVEL EYE BOLT, FLIARS, PINE SOL, SHO	2.51	
101-301-757.000	OPERATING SUPPLIES	GILL-ROY'S HARDWARE	SWIVEL EYE BOLT, FLIARS, PINE SOL, SHO	7.53	
101-301-759.000	MEAD VEST - PD	City of Muskegon	MEAD VEST - PD	603.17	
101-301-759.000	UNIFORMS, LAUNDRY, CLEANING	NYE UNIFORM COMPANY INC	UNIFORM - FRIEGHT	10.25	
101-301-760.100	TASER INSTRUCT TRAIN - BOLLES	WEST MICHIGAN CRIMINAL JU	TASER INSTRUCTOR TRAINING - BOLLES	200.00	
101-301-933.000	EQUIPMENT MAINTENANCE	TWIN CITIES AUTO PARTS & OIL	PRESSURE SENDING UNIT, OIL FILTER,	223.08	
101-301-933.000	EQUIPMENT MAINTENANCE	TWIN CITIES AUTO PARTS & OIL	VEHICLE MAINTENANCE	1,929.22	
101-301-933.000	EQUIPMENT MAINTENANCE	WHITE LAKE AUTOMOTIVE	FORCE BLADE, WHEEL SPINNERS, DISPOSABLE	46.18	
101-301-976.000	TIRES - PD	K & M TIRE INC.	TIRES - PD	959.12	
101-301-976.000	TIRES - PD	K & M TIRE INC.	TIRES - PD	479.56	
		Total For Dept 301 POLICE		9,230.61	
Dept 444 SIDEWALKS					
101-444-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	153.38	29349
101-444-719.601	FRINGE BENEFITS-RETIREE HEALTH	I PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	24.68	29349
		Total For Dept 444 SIDEWALKS		178.06	
Dept 528 LEAF DISPOSAL					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 528 LEAF DISPOSAL	CONTRACTUAL SERVICES-BRUSH	JELINEK TREE SERVICE LLC	BRUSH CHIPPING/DISPOSAL	7,000.00	
101-528-818.100		Total For Dept 528 LEAF DISPOSAL		7,000.00	
Dept 567 CEMETERY					
101-567-757.000	OPERATING SUPPLIES	TRI-COUNTY FEED SERVICE I	IN SURVIVOR GRASS SEED	85.14	
101-567-818.000	TREE REMOVAL - CEMETERY	JELINEK TREE SERVICE LLC	TREE REMOVAL - CEMETERY	700.00	
101-567-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q3 - WATER/SEWER (2025-2026)	10.00	
101-567-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	50.78	
101-567-932.000	CEMETERY MAINTENANCE	WEST MICHIGAN BURIAL VAUL	NON-STANDARD SIZE 8X16 FOOTING, NON-STZ	864.00	
101-567-933.000	EQUIPMENT MAINTENANCE	RIVERS ACE HARDWARE	PAINT, TIRE, THINNER, GRAFFITI REMOVER	31.09	
		Total For Dept 567 CEMETERY		1,741.01	
Dept 751 PARKS DEPARTMENT					
101-751-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	766.91	29349
101-751-719.601	FRINGE BENEFITS-RETIREE	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	123.41	29349
101-751-757.000	OPERATING SUPPLIES	GILL-ROY'S HARDWARE	SWIVEL EYE BOLT, FLIARS, PINE SOL, SHO	102.38	
101-751-757.000	OPERATING SUPPLIES	TRI-COUNTY FEED SERVICE I	IN SURVIVOR GRASS SEED	85.14	
101-751-775.000	REPAIRS & MAINT SUPPLIES	GILL-ROY'S HARDWARE	SWIVEL EYE BOLT, FLIARS, PINE SOL, SHO	22.46	
101-751-775.000	REPAIRS & MAINT SUPPLIES	RIVERS ACE HARDWARE	PAINT, TIRE, THINNER, GRAFFITI REMOVER	109.26	
101-751-775.000	REPAIRS & MAINT SUPPLIES	WHITE LAKE AUTOMOTIVE	FORCE BLADE, WHEEL SPINNERS, DISPOSABLE	74.49	
101-751-818.000	PORTABLE RESTROOM	KERKSTRA PORTABLE RESTROO	PORTABLE RESTROOM WITH SANITIZER RENTAL	135.00	
101-751-818.000	PORTABLE RESTROOM	KERKSTRA PORTABLE RESTROO	PORTABLE RESTROOM WITH SANITIZER RENTAL	135.00	
101-751-818.000	CONTRACTUAL SERVICES	WHITE LAKE GLASS	REMOVE EXISTING LOUVERS AND INSTALL NEW	1,750.00	
101-751-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q3 - WATER/SEWER (2025-2026)	502.47	
		Total For Dept 751 PARKS DEPARTMENT		3,806.52	
Dept 756 119 S BALDWIN ST					
101-756-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	44.87	
		Total For Dept 756 119 S BALDWIN ST		44.87	
		Total For Fund 101 GENERAL OPERATING FUND		27,768.73	
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	766.91	29349
202-463-719.601	FRINGE BENEFITS-RETIREE	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	123.41	29349
202-463-757.000	ASPHALT	ASPHALT PAVING INC	13A TOP - ASPHALT	163.20	
202-463-757.000	ASPHALT	ASPHALT PAVING INC	13A TOP - ASPHALT	163.20	
202-463-757.000	ASPHALT	ASPHALT PAVING INC	13A TOP - ASPHALT	162.80	
202-463-757.000	OPERATING SUPPLIES	GILL-ROY'S HARDWARE	SWIVEL EYE BOLT, FLIARS, PINE SOL, SHO	273.66	
202-463-757.000	OPERATING SUPPLIES	TRI-COUNTY FEED SERVICE I	IN SURVIVOR GRASS SEED	43.86	
202-463-818.000	CONTRACTUAL SERVICES	MICHIGAN PAVEMENT MARKING	MOBILIZATION/WATERBORNE PAINT	2,479.10	
		Total For Dept 463 ROUTINE MAINT		4,176.14	
Dept 478 WINTER MAINT					
202-478-757.000	SALT/SAND/BRINE	MUSKOGON COUNTY ROAD COMM	SALT/SAND/BRINE	1,551.98	
202-478-757.000	OPERATING SUPPLIES	TRUCK & TRAILER SPECIALTII	CARBIDE TOP KENNAMETAL SCRAPER BLADE	1,544.64	
		Total For Dept 478 WINTER MAINT		3,096.62	
Dept 482 ADMINISTRATION					
202-482-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	112.70	29349
202-482-719.601	FRINGE BENEFITS-RETIREE	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	26.94	29349

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 482 ADMINISTRATION					
		Total For Dept 482 ADMINISTRATION		139.64	
		Total For Fund 202 MAJOR STREET FUND		7,412.40	
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT					
203-463-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	766.91	29349
203-463-719.601	FRINGE BENEFITS-RETIREE HEALTH I	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	123.41	29349
203-463-757.000	ASPHALT	ASPHALT PAVING INC	13A TOP - ASPHALT	163.20	
203-463-757.000	ASPHALT	ASPHALT PAVING INC	13A TOP - ASPHALT	163.20	
203-463-757.000	ASPHALT	ASPHALT PAVING INC	13A TOP - ASPHALT	162.80	
203-463-757.000	OPERATING SUPPLIES	GILL-ROY'S HARDWARE	SWIVEL EYE BOLT, PLIARS, PINE SOL, SHO	35.99	
203-463-757.000	OPERATING SUPPLIES	TRI-COUNTY FEED SERVICE	IN SURVIVOR GRASS SEED	43.85	
		Total For Dept 463 ROUTINE MAINT		1,459.36	
Dept 478 WINTER MAINT					
203-478-757.000	SALT/SAND/BRINE	MUSKOGON COUNTY ROAD COMM	SALT/SAND/BRINE	1,551.97	
203-478-757.000	OPERATING SUPPLIES	TRUCK & TRAILER SPECIALTII	CARBIDE TOP KENNAMETAL SCRAPER BLADE	1,544.64	
		Total For Dept 478 WINTER MAINT		3,096.61	
Dept 482 ADMINISTRATION					
203-482-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	156.62	29349
203-482-719.601	FRINGE BENEFITS-RETIREE HEALTH I	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	26.94	29349
		Total For Dept 482 ADMINISTRATION		183.56	
		Total For Fund 203 LOCAL STREET FUND		4,739.53	
Fund 214 MARIHUANA					
Dept 000 247					
214-000-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	95.07	29349
		Total For Dept 000 247		95.07	
		Total For Fund 214 MARIHUANA		95.07	
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY					
Dept 000 247					
243-000-962.000	ADMIN- REIMBURSE OF EXPENSES	GNARLY HEIFER LLC	BLT MEETING - CATERING	191.80	
		Total For Dept 000 247		191.80	
		Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY		191.80	
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 247					
247-000-123.000	PREPAID EXPENSES	WALK THE BEAT - WHITE LAKE	WALK THE BEAT - DONATION (247-000-962)	3,500.00	
247-000-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	789.22	29349
247-000-719.601	FRINGE BENEFITS-RETIREE HEALTH I	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	98.73	29349
247-000-818.600-F24	CONTRACTUAL SVCS-WEST COLBY	CLIFFORD BUCK CONSTRUCTION	W COLBY PROMENADE	246,828.07	
247-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q3 - WATER/SEWER (2025-2026)	20.29	
		Total For Dept 000 247		251,236.31	
Dept 525 DOWNTOWN STREETScape					
247-525-757.000	OPERATING SUPPLIES	GILL-ROY'S HARDWARE	SWIVEL EYE BOLT, PLIARS, PINE SOL, SHO	63.78	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 525 DOWNTOWN STREETSCAPE					
247-525-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q3 - WATER/SEWER (2025-2026)	89.20	
247-525-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	182.51	
		Total For Dept 525 DOWNTOWN STREETSCAPE		335.49	
		Total For Fund 247 TAX INCREMENT FINANCE AUTHORITY #1		251,571.80	
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 247					
249-000-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	86.37	29349
249-000-719.650	FRINGE-OPTICAL	JACOB VISGER	OPTICAL REIMBURSEMENT	25.00	
249-000-818.000	ELECTRICAL PERMITS - APRIL 2026	JJ'S ELECTRIC LLC	ELECTRICAL PERMITS - APRIL 2026	1,361.60	
249-000-818.000	BUILDING PERMITS - APRIL 2026	ROBERT E TUFTS JR	BUILDING PERMITS - APRIL 2026	27,054.80	
249-000-818.000	MECHANICAL PERMITS - APRIL 2026	SHORELINE INSPECTION SERV	MECHANICAL/PLUMBING PERMITS - APRIL 2026	2,614.40	
249-000-818.000	FIRE SUPPRESSION PERMITS - APRIL 2026	WHITE LAKE FIRE AUTHORITY	FIRE SUPPRESSION PERMITS - APRIL 2026	140.00	
249-000-818.200	CONTRACTUAL SVCS-ORDINANCE ENFOR	MUSKEGON CHARTER TOWNSHIP	ENFORCMENT SERVICES CONTRACT; AFF	1,500.00	
		Total For Dept 000 247		32,782.17	
		Total For Fund 249 BUILDING INSPECTION DEPARTMENT		32,782.17	
Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					
Dept 000 247					
250-000-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	43.92	29349
		Total For Dept 000 247		43.92	
		Total For Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY		43.92	
Fund 580 PLAYHOUSE					
Dept 000 247					
580-000-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	2,141.54	29349
580-000-757.410	WLYT COUNCIL COORDINATOR	AMBER L HELLEWELL	WHITE LAKE YOUTH THEATRE PROJECTS/POSTE	50.00	
580-000-757.410	WLYT - ASSISTING WLYT	ELIZABETH PRIETSCH	WLYT - ASSISTING WLYT	60.00	
580-000-757.410	WLYT - ASSISTING WLYT	SAMANTHA FARRAR	WLYT - ASSISTS WLYT	300.00	
580-000-757.410	WLYT - ASSISTING WLYT	SHELBY MASON	WLYT - ASSISTS WLYT	300.00	
580-000-757.410	WLYT - ASSISTING WLYT	SKY HARSCH	WLYT - ASSISTS WLYT	300.00	
580-000-805.000	MARKETING	CONCEPTS GRAPHIC DESIGN	POSTER PRINTING/DESIGNS - MARKETING	410.00	
580-000-818.300	LIGHTING DESIGNER - PETER ANTONI	AMANDA COLLENE	LIGHTING DESIGNER - PETER ANTONIOU SHOW	300.00	
580-000-818.300	LIGHTING DESIGNER - MAGIC OF MOT	AMANDA COLLENE	LIGHTING DESIGNER - MAGIC OF MOTOWN 6.5	400.00	
580-000-818.400	SOUND ENGINEER - MAGIC OF MOTOWN	IRA A BRIGGS	SOUND ENGINEER - MAGIC OF MOTOWN 6.5.2	500.00	
580-000-818.400	SOUND ENGINEER - PETER ANTONIOU	IRA A BRIGGS	SOUND ENGINEER - PETER ANTONIOU	300.00	
580-000-818.700	TICKET SALES PORTION	PETER ANTONIOU	TICKET SALES PORTION	7,276.50	
580-000-818.800	CLEANING SERVICE	TAYLOR HELLEWELL	PLAYHOUSE CLEANING	100.00	29328
580-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q3 - WATER/SEWER (2025-2026)	29.80	
580-000-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	57.66	
580-000-931.000	BUILDING MAINTENANCE	JOHN S HYATT AND ASSOCIATE	CITY THEATRICAL DMX SHOW BABY	2,414.57	
		Total For Dept 000 247		14,940.07	
		Total For Fund 580 PLAYHOUSE		14,940.07	
Fund 590 SEWER FUND					
Dept 000 247					
590-000-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	4,073.00	29349
590-000-719.601	FRINGE BENEFITS-RETIREE HEALTH I	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	712.56	29349

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND Dept 000 247		Total For Dept 000 247		4,785.56	
Dept 550 SEWER ADMINISTRATION 590-550-719.650	FRINGE-OPTICAL	JACOB VISGER	OPTICAL REIMBURSEMENT	62.50	
Dept 552 SEWER CUSTOMER ACCOUNTS 590-552-850.000	IPAD SERVICE PLAN	Total For Dept 550 SEWER ADMINISTRATION		62.50	
Dept 554 SEWER PUMPING 590-554-818.000	LIFTSTATION #4 - REPAIR/LABOR	VERIZON WIRELESS	ON CALL PHONE AND WIRELESS	38.01	
590-554-818.000	CONTRACTUAL SERVICES	Total For Dept 552 SEWER CUSTOMER ACCOUNTS		38.01	
590-554-920.000	PUBLIC UTILITIES	KENNEDY INDUSTRIES INC	LIFTSTATION #4- REPAIR/LABOR	983.50	
Dept 556 WASTEWATER SYSTEM-GALLONAGE 590-556-959.900	WASTEWATER SYSTEM-GALLONAGE	KORHASE & SONS	LIFT STATION MAINTENANCE	90.00	
590-556-959.950	WASTEWATER SYS-GALLONAGE - BONDS	DTE ENERGY	PUBLIC UTILITIES	50.78	
Dept 558 SEWER T & D 590-558-850.000	TELEPHONE	Total For Dept 554 SEWER PUMPING		1,124.28	
Fund 591 WATER FUND Dept 000 247		MUSKOGON COUNTY TREASURER WASTE WATER GALLONAGE - BOND COLLECTION		42,790.72	
591-000-719.600	FRINGE-HEALTH INS	MUSKOGON COUNTY TREASURER WASTE WATER GALLONAGE - BOND COLLECTION		25,409.28	
591-000-719.601	FRINGE BENEFITS-RETIREE HEALTH	Total For Dept 556 WASTEWATER SYSTEM-GALLONAGE		68,200.00	
Dept 540 WATER ADMINISTRATION 591-540-760.000	CONFERENCES & WORKSHOPS	VERIZON WIRELESS	ON CALL PHONE AND WIRELESS	3.53	
Dept 542 WATER CUSTOMER ACCOUNTS 591-542-850.000	IPAD SERVICE PLAN	Total For Dept 558 SEWER T & D		3.53	
Dept 546 WATER SOURCE PLANT 591-546-920.000	PUBLIC UTILITIES	Total For Fund 590 SEWER FUND		74,213.88	
Dept 548 WATER T & D 591-548-818.000	CONTRACTUAL SERVICES	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	4,073.00	29349
591-548-850.000	ON CALL CELL	PRIORITY HEALTH I	HEALTH INSURANCE PREMIUMS	712.56	29349
Dept 550 SEWER ADMINISTRATION 591-550-719.650	FRINGE-OPTICAL	Total For Dept 000 247		4,785.56	
		DARRYL FREES	FREES & ARKEMA WATER EXAM - MEAL	51.93	
		Total For Dept 540 WATER ADMINISTRATION		51.93	
		VERIZON WIRELESS	ON CALL PHONE AND WIRELESS	38.01	
		Total For Dept 542 WATER CUSTOMER ACCOUNTS		38.01	
		DTE ENERGY	PUBLIC UTILITIES	85.82	
		Total For Dept 546 WATER SOURCE PLANT		85.82	
		HYDRO METER SERVICE INC	CROSS-CONNECTION CONTROL PROGRAM	906.67	
		VERIZON WIRELESS	ON CALL PHONE AND WIRELESS	3.53	
		Total For Dept 548 WATER T & D		910.20	
		JACOB VISGER	OPTICAL REIMBURSEMENT	62.50	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 POST DATES 05/08/2026 - 05/12/2026
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING MAY 12, 2026

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 550 SEWER ADMINISTRATION					
		Total For Dept 550 SEWER ADMINISTRATION		62.50	
Fund 594 MARINA FUND					
Dept 000 247		Total For Fund 591 WATER FUND		5,934.02	
594-000-775.000	REPAIRS & MAINT SUPPLIES	GILL-ROY'S HARDWARE	SWIVEL EYE BOLT, PLIARS, PINE SOL, SHO	24.28	
		Total For Dept 000 247		24.28	
Fund 661 MOTOR POOL FUND					
Dept 000 247		Total For Fund 594 MARINA FUND		24.28	
661-000-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	1,807.22	29349
661-000-719.601	FRINGE BENEFITS-RETIREE HEALTH	PRIORITY HEALTH	HEALTH INSURANCE PREMIUMS	608.23	29349
661-000-757.000	OPERATING SUPPLIES	GILL-ROY'S HARDWARE	SWIVEL EYE BOLT, PLIARS, PINE SOL, SHO	102.45	
661-000-757.000	OPERATING SUPPLIES	RIVERS RENTAL & EQUIPMENT	NLA ORDER PART#07813138007/TANK FILL	93.44	
661-000-757.000	OPERATING SUPPLIES	WHITE LAKE AUTOMOTIVE	FORCE BLADE, WHEEL SPINNERS, DISPOSABLE	83.61	
661-000-777.000	SMALL TOOLS	GILL-ROY'S HARDWARE	SWIVEL EYE BOLT, PLIARS, PINE SOL, SHO	44.52	
661-000-781.000	REPAIR PARTS AND SUPPLIES	GILL-ROY'S HARDWARE	SWIVEL EYE BOLT, PLIARS, PINE SOL, SHO	1.97	
661-000-850.000	IMPRIVATA USER FEES - DPW	MUSKOGON CENTRAL DISPATCH	IMPRIVATA USER FEES	65.68	
661-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q3 - WATER/SEWER (2025-2026)	69.40	
661-000-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	67.50	
661-000-933.000	EQUIPMENT MAINTENANCE	TWIN CITIES AUTO PARTS & VEHICLE MAINTENANCE		598.72	
		Total For Dept 000 247		3,542.74	
		Total For Fund 661 MOTOR POOL FUND		3,542.74	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 POST DATES 05/08/2026 - 05/12/2026
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING MAY 12, 2026

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 GENERAL OPERAT:	27,768.73	
			Fund 202 MAJOR STREET FI	7,412.40	
			Fund 203 LOCAL STREET FI	4,739.53	
			Fund 214 MARIHUANA	95.07	
			Fund 243 BROWNFIELD REDI	191.80	
			Fund 247 TAX INCREMENT I	251,571.80	
			Fund 249 BUILDING INSPEK	32,782.17	
			Fund 250 LOCAL DEVELOPMI	43.92	
			Fund 580 PLAYHOUSE	14,940.07	
			Fund 590 SEWER FUND	74,213.88	
			Fund 591 WATER FUND	5,934.02	
			Fund 594 MARINA FUND	24.28	
			Fund 661 MOTOR POOL FUNI	3,542.74	
			Total For All Funds:	423,260.41	

CITY OF WHITEHALL
Marina Advisory Committee
April 30, 2026

Present

D. Hillebrand, D. Bond, R. Russell, S. Erdmann, M. Neinhouse

Absent

C. Conley

Also Present

D. Tavernier

The meeting was called to order by Tavernier at 4:03 p.m. All new board members were sworn in by B. Bourdon prior to the start of the meeting.

Approval of Agenda

Motion by Hillebrand, second by Neinhouse, CARRIED, to approve the agenda as submitted. All voted yes.

Approval of Minutes

Motion by Bond, second by Hillebrand, to approve the November 3, 2025 minutes as submitted. All voted yes, motion CARRIED

Communications

Motion by Hillebrand, second by Erdmann, to add a mid-season meeting at the marina in July. All voted yes, motion CARRIED.

Board discussed Marina Board's scope and areas of concern. Discussion explored the possibilities of renewing previously abandoned boat launches on White Lake.

City Managers Report

- Marina Fund has \$251k cash and provided a revenue/expenditure report for the current FY.
- An explanation was given for using the Dockwa app.
- Updated the group on ongoing marina repairs.
- Tavernier discussed having drinks-only vending as a revenue stream through Reyes- Coca Cola Bottling company. He is still researching a way to provide ice for marina guests.
- Tavernier and Russell explained the America's Great Loop Cruisers' Association.
- Four marina employees have been hired for the upcoming season. Training and their first day will begin on May 18th.

Unfinished Business

New Business

Motion by Hillebrand, second my Nienhouse to recommend sponsorship for the Great Loop Cruisers' Association, all voted yes, motion CARRIED.

Russell offered to help train marina staff when the time comes.

Public Comment

T. Ziemer (mayor) spoke about how productive the meeting was compared to previous marina board meetings.

Adjournment

There being no further business, motion by Hillebrand, second by Bond, CARRIED, to adjourn at 5:05 p.m. All voted yes.

DRAFT

**Whitehall Planning Commission
Meeting Minutes
May 5, 2026**

Present

T. Horne, D. Bowyer A. Church, D. Bond, J. Schmitt, J. Dillivan, R. Squiers, K. Smith

Absent

A. Church, T. Ziemer

Call to Order

Chair Bowyer called the meeting to order at 6:00 p.m.

Agenda

Motion by Squiers, second by Schmitt, to approve the agenda as submitted.

Motion carried unanimously

Approval of Minutes

Motion by Horne, second by Bond, to approve the April 2026 meeting minutes as submitted.

Motion carried unanimously

Communications

None

Public Comment

None

Unfinished Business

None

New Business

Resolution 26-04 – Whitehall Lot Split Request

Moved by Squiers, seconded by Dillivan to approve resolution 26-04 Whitehall Lot Split.

Roll call vote: Yes: 7 - Squiers, Dillivan; Bond, Smith, Schmitt, Horne, and Bowyer;

No: 0; Absent: Church, Ziemer

Motion carried

Adjournment

Moved by Smith, seconded by Squiers to adjourn the meeting at 6:03 p.m.

Motion carried unanimously

Chris Mahoney, Zoning Administrator

CITY OF WHITEHALL
RESOLUTION 26-24
UNION CONTRACT

WHEREAS, the Teamsters State, County, and Municipal Workers Local 214 DPW Unit represents six city employees within the Public Works Department for collective bargaining purposes.

WHEREAS, the union business manager, local union stewards, and city manager agreed in good faith to the following terms:

- Increase footwear allowance from \$150 to \$200 each year of the contract
- Increase work wear allowance from \$150 to \$200 every 2 years
- Reduce employee's contribution match for medical insurance to 11%
- Remove the term "beeper" and replace with "cell phone"
- Allow for flexibility in work schedule with DPW Director approval
- Use Michigan Inflation Rate Multiplier for cost-of-living wages with minimum of 2.5% and the max of 5%
- Change from Federal Mediation and Conciliation Service to Michigan Employment Relation Commission (MERC) for the Grievance Procedure

WHEREAS, the City Manager recommends that the City Council authorize the Mayor and Clerk to execute the new agreement.

NOW, THEREFORE, BE IT RESOLVED

that the Whitehall City Council hereby authorizes the Mayor and Clerk to sign the attached agreement between the City and Teamsters.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, May 12, 2026 at 6:00 p.m. (___ yes; ___ no; ___ absent).

Tom Ziemer, Mayor

Brenda Bourdon, City Clerk

**AGREEMENT BETWEEN
CITY OF WHITEHALL**

And

**TEAMSTERS STATE, COUNTY AND MUNICIPAL WORKERS
LOCAL 214 - DPW UNIT**

Effective July 1, 2026 through June 30, 2029

TABLE OF CONTENTS

	PAGE
ARTICLE 1 - RECOGNITION	4
ARTICLE 2 - MANAGEMENT	5
ARTICLE 3 - MATTERS CONTRARY TO AGREEMENT	6
ARTICLE 4 - SEVERABILITY AND NONDISCRIMINATION	6
ARTICLE 5 - STRIKE PROHIBITION	6
ARTICLE 6 - PROBATIONARY EMPLOYEE	7
ARTICLE 7 - WAGES	7
ARTICLE 8 - SUBCONTRACTING	9
ARTICLE 9 - NON-UNIT WORKING PERSONS	9
ARTICLE 10 - SENIORITY	9
ARTICLE 11 - DISCHARGE OR SUSPENSION	12
ARTICLE 12 - GRIEVANCE PROCEDURE.....	12
ARTICLE 13 - STEWARDS	15
ARTICLE 14 - ABSENCE	16
ARTICLE 15 - LIMITATION OF AUTHORITY AND LIABILITY	16
ARTICLE 16 - MAINTENANCE OF STANDARDS	17
ARTICLE 17 - EDUCATIONAL ASSISTANCE	17
ARTICLE 18 - GENERAL	17
ARTICLE 19 - EQUIPMENT, ACCIDENTS AND REPORTS.....	20
ARTICLE 20 - SAFETY COMMITTEE	21
ARTICLE 21 - FUNERAL LEAVE	21

ARTICLE 22 - WORKER'S COMPENSATION21

ARTICLE 23 - LIFE INSURANCE AND HOSPITALIZATION.....21

ARTICLE 24 - DISABILITY INSURANCE22

ARTICLE 25 - RETIREMENT22

ARTICLE 26 - HOLIDAYS25

ARTICLE 27 - EARNED TIME OFF25

ARTICLE 28 - PART-TIME EMPLOYEES28

ARTICLE 29 - STANDBY COVERAGE28

ARTICLE 30 - OVERTIME AND HOURS OF WORK29

ARTICLE 31 - CLASSIFICATION OF EMPLOYEES - PRIMARY QUALIFICATIONS...31

ARTICLE 32 - LONGEVITY31

ARTICLE 33 - TERMINATION OF AGREEMENT31

THIS AGREEMENT, made and entered into this _____ day of January, 2021 by and between the CITY OF WHITEHALL, MICHIGAN, located at Whitehall, Michigan, party of the first part, and hereinafter termed the "Employer", and TEAMSTERS, STATE, COUNTY AND MUNICIPAL WORKERS, LOCAL 214, located at 2825 Trumbull Avenue, Detroit, Michigan, party of the second part, hereinafter termed the "Union".

WHEREAS, both parties are desirous of preventing strikes and lockouts and other cessations of work and employment; and of establishing fair wage scales, working conditions and hours of employees of the Employer, to maintain and increase efficiency and quality of service; to avoid interruptions or interference with efficient operations of the Employer; and facilitating peaceful adjustment of all grievances which may arise from time-to-time between the Employer and its employees; and of promoting and improving peaceful industrial and economic relations between the parties and to express the complete agreement between the parties.

WITNESSETH:

ARTICLE 1 - RECOGNITION

Section 1.1 The Employer recognizes and acknowledges that the Union is the exclusive representative in collective bargaining with the Employer of those classifications of employees covered by this Agreement as set forth in Article 7.

Section 1.2 The parties acknowledge the rights, responsibilities and prohibitions that are contained in Public Act 349 of 2012 (PA 349). PA 349 shall supersede any terms or conditions in this Agreement that is in conflict with PA 349. Membership in the Union is not compulsory. EMPLOYEES have the right to join, not join, maintain or drop their membership in the Union, as they see fit, as allowed by law. Neither party shall exert any pressure on or discriminate against any employee in regards to such matters.

Section 1.3

The Employer agrees not to enter into any agreement with another labor organization during the life of this Agreement with respect to the employees covered by this Agreement; or any agreement or contract with said employees, individually or collectively, which in any way conflicts with the terms or provisions of this Agreement, or which in any way affects wages, hours or working conditions of said employees, or any individual employee, or which in any way may be considered a proper subject for collective bargaining. Any such agreement shall be null and void.

Section 1.4

A properly executed copy of the written authorization form for each employee for dues, initiation and service fees are to be deducted here under shall be delivered to the Employer before any payroll deductions are made. Any written authorization which lacks the employee's signature will be returned to the Union by the Employer.

Section 1.5

The Employer will deduct the uniformly levied dues of the Union members upon receipt of a properly executed authorization for dues deduction on a monthly basis on the first pay period of each month provided the earnings of said employees for that month exceeds the amount of such dues; and the Employer shall remit such deductions to the financial officer of the Union no later than thirty (30) days from the date of such deduction.

Section 1.6

Deductions for any calendar month, or other frequency to which the Employer and Union agree, shall be remitted to the Union; however, the Union and Employer are not precluded from agreement on remittance of dues, initiation and service fees by means of electronic transfer or other automated means. In case where a deduction is made which duplicates the payment already made to the Union by an employee, or where a deduction is not in conformity with the provisions of the Union, it shall be the responsibility of such employee to obtain appropriate refund from the Union. The Union shall notify the Employer in writing of the proper amount of dues, initiation of service fees and any subsequent changes in such amounts.

ARTICLE 2 - MANAGEMENT

Section 2.1

The Employer shall remain vested with all management functions, including but not limited to, the direction of the work forces; the full and exclusive right to hire, promote, demote, discharge, discipline employees; to promulgate reasonable rules and regulations governing the conduct of employees and to require their observance; to make temporary job assignments necessary to insure the efficient

performance of work; to control the use of vacations so as not to jeopardize the functions of the Employer; to establish and direct the location and methods of work, job assignments and work schedules; to maintain order and efficiency; to change existing methods and facilities and to introduce new or improved facilities; to determine the hours of work including starting and quitting time, length of work week, and to accomplish the reduction of the work force for efficiency purposes and layoff for lack of work; to control, direct and supervise all equipment, subject to the terms of this Agreement and to contract out for goods and services; and reserving to Employer all managerial prerogatives, present and future, restricted only by the specific and express terms hereof the contrary.

ARTICLE 3 - MATTERS CONTRARY TO AGREEMENT

Section 3.1 This Agreement revokes and cancels all other understandings and agreements heretofore made or entered into, as this Agreement embodies the complete understanding of the parties.

ARTICLE 4 - SEVERABILITY AND NONDISCRIMINATION

Section 4.1 If any provisions of this Agreement or any application of the provisions of this Agreement shall be found contrary to law or unenforceable, then such provisions shall be deemed invalid except to the extent permitted by law, but all other provisions hereof shall continue in full force and effect.

Section 4.2 The Employer and the Union agree that no employee will be discriminated against by reason of race, color, religion, national origin, sex, age, height, weight or marital status or any other protected category to the extent that such discrimination is prohibited by law.

ARTICLE 5 - STRIKE PROHIBITION

Section 5.1 The Union recognizes that strikes (as defined in Section 1 of Public Act 337 of 1947, as amended by Act 379 of 1965 of Michigan) by municipal employees are contrary to law and public policy. Accordingly, the Union agrees that during the lifetime of this Agreement it shall not direct, instigate, participate in, encourage or support any strike against the Employer, by itself or by any employee or group of employees. It is agreed that the grievance procedures herein set forth are the sole and exclusive means of resolving all grievances under the terms of this Agreement, and that the remedies

and procedures provided by statute shall be the sole and exclusive means of settlement of all other disputes between the employees and the Employer or between the Union and the employer, whether relating to the application of the Agreement, economic matters, or otherwise. It is further agreed that neither the Union nor the employees shall instigate, promote, sponsor, engage in or condone any picketing, slowdown, concerted work stoppage, or any other intentional interruption of work, and in the event any employee violates the terms of the no-strike, picketing, slowdown, work stoppage or interruption of work clause, the Employer shall have the right to discharge or otherwise discipline such person.

ARTICLE 6 - PROBATIONARY EMPLOYEE

Section 6.1

A new employee shall work under the provisions of this Agreement, but shall be employed only on a six (6) month trial basis, during which period he will have no seniority and may be laid off or discharged without further recourse, provided however, that the Employer may not discharge or discipline for the purpose of evading this Agreement or discrimination against Union members. After six (6) months, the employee shall be placed on the regular seniority list. In case of discipline within the six (6) month period, the Employer shall notify the Local Union in writing.

ARTICLE 7 - WAGES

Section 7.1

Listed below are the schedules showing the classification and wage rates of the employees covered by this Agreement. It is understood, however, that wage increases shall be based upon years of service and performance.

EFFECTIVE DATES (Beginning of first full pay period following)	
Classification	7-1-26
Crew Leader (2 licenses)	\$27.03 to \$34.61 per hour
Crew Leader (1 license)	\$26.46 to \$34.04 per hour
Crew Leader	\$25.90 to \$33.48 per hour

EFFECTIVE DATES (Beginning of first full pay period following)	
Classification	7-1-21
Maintenance Worker (2 licenses)	\$22.21 to \$31.39 per hour
Maintenance Worker (1 license)	\$21.64 to \$30.82 per hour
Maintenance Worker	\$21.08 to \$30.25 per hour

Wages in effect on June 30, 2026 and the wage scale and wages shall be increased by using the Michigan Inflation Rate Multiplier with a minimum increase of 2.5% and a maximum of 5% across the board effective July 1st of 2026, 2027, and 2028..

The Employer shall notify the Union of starting classifications and wage rates for new hires as well as any increases granted throughout the scale.

Section 7.2 Definitions and Conditions

- (A) In establishing an employee's rate of pay at the time of hire, the Employer will consider previous experience. The maximum one can receive upon beginning employment is no more than \$1.00 more than the bottom of the pay range. An employee is eligible for a maximum wage increase of 2.5% at the end of their first six (6) months of employment; another 2.5% after the second six (6) months of employment; and a maximum of 5 % each year thereafter until the top of the pay range is reached based upon a satisfactory performance review conducted by their supervisor and approved by the City Manager. This performance review procedure and standards shall be the same that is provided other full-time employees within the City. Any dispute on a wage adjustment is subject to Article 12, the Grievance Procedure, of this Labor Agreement.
- (B) An employee obtaining and maintaining either a State of Michigan issued S-3 Distribution or D-3 Limited Treatment and Pumping license shall receive a \$0.50 per hour increase in their hourly rate of pay. An employee obtaining and maintaining both a State of Michigan issued, for the Employer, S-3 Distribution and D-3 Limited Treatment and Pumping license shall receive a \$1.00 per hour increase in their hourly rate of pay.
- (C) Employees shall abide by the requirements of the Employer's Personnel Policies and Procedures Manual, General Conditions and Rules of Conduct, P. Drug Free Workplace.

- (D) The Employer will provide annual performance reviews to coincide with the employees anniversary date. If the review is not completed within thirty (30) days of the anniversary date, employees eligible for performance raises shall receive the raise automatically. Raises shall be retroactive to the next full pay period following the anniversary date.

ARTICLE 8 - SUBCONTRACTING

Section 8.1

The Employer specifically reserves the right to subcontract or purchase any and all bargaining unit work, processes or services or labor, provided that such subcontracting shall not cause the elimination of a department or the layoff of any bargaining unit Employee.

ARTICLE 9 - NON-UNIT WORKING PERSONS

Section 9.1

Any person not a member of the Bargaining Unit may perform work regularly assigned to members of the Bargaining Unit such as, by way of example, but not in limitation:

- (A) Fill in for employees who are absent or otherwise not available.
- (B) Handle emergencies or matters arising outside of normal daily programming, experimental work, assisting in the installation and start-up of new equipment, machinery, and procedures and otherwise assisting bargaining unit employees in the performance of their duties.
- (C) This shall not apply to Saturday, Sunday or holiday assignments to the wells and lift stations (rounds) unless there is no Bargaining Unit employee available to perform the work.

Section 9.2

This Article shall not be used to undermine the Union or be used for the purpose of eliminating the payment of overtime to bargaining unit members.

ARTICLE 10 - SENIORITY

Section 10.1

Strict seniority within their classifications shall prevail in the layoff and rehiring of employees. In reducing the work force because of lack of work or other legitimate cause, the last employee hired shall be the first employee laid off and the last employee laid off shall be the first employee rehired. In the laying off and the rehiring of laid-off

personnel, the particular work performed by said employee could be considered as an important factor. The Union and the Employer jointly shall review the extent to which work performed shall hold weight in determining the layoff and rehire of personnel, with the understanding that the Employer shall make the final determination.

Section 10.2

In the event of an indefinite layoff, the Employer may offer such layoff to the most senior employee in the affected classification under the following conditions:

- (A) There is no right to a voluntary return to work unless the employee is notified of recall pursuant to Section 10.5 below.
- (B) Where two (2) or more employees are on voluntary layoff, the notice of recall shall be in order of the most senior employee.
- (C) Failure to respond to notice of recall shall be subject to Section 10.4(D) below.
- (D) After ninety (90) consecutive calendar days of voluntary layoff, the laid off employee may elect to return to work upon five (5) days advance written notice to the Employer, at which time Section 10.1 above may be applied.

Section 10.3

The Employer shall post a list of the employees arranged in order of their seniority. This list shall be posted in a conspicuous position at the place of employment.

Section 10.4

Seniority and the employment relationship shall be broken and terminated if an employee:

- (A) Quits;
- (B) Is discharged for cause;
- (C) is absent from work for three (3) consecutive working days without notification to the Employer;
- (D) Is laid off and fails to report to work on the day set for his recall;
- (E) Is absent from work for any reason for twelve (12) months, or for a period of time equal to his seniority, whichever is shorter;
- (F) Fails to report for work at the termination of a leave of absence;
- (G) If an employee on a leave of absence for personal or health reasons accepts other employment without permission; or
- (H) Retires.

Section 10.5

In the event of a layoff, an employee so laid off shall be given a two (2) week notice of recall to work, mailed to his last-known address by certified mail. In the event the employee fails within one (1) week from the date of mailing to notify Employer that he will make himself available for work at the end of said two (2) weeks, he shall lose all seniority rights under this Agreement.

Section 10.6 The Steward shall be granted super-seniority solely for purposes of layoff and recall, providing he has the ability and qualifications.

Section 10.7 If the Employer opens additional divisions of employment within the department or closes or combines existing divisions of the department, the employee's work assignment, seniority and classification are subject to negotiation with the Union.

Section 10.8 (A) A permanent vacancy in the Department shall be offered first to employee applicants with seniority in the classification in the Department where the vacancy occurs, provided the employee is qualified to perform the services where such vacancy occurs. Qualifications shall include the skill, experience and work record of the employee and when the qualifications are equal, the most senior applicant will be awarded the vacancy.

(B) If there is no qualified applicant, the Employer may fill the vacancy from any source.

Section 10.9 The Employer shall offer assignment by seniority within the classification of a division of the Bargaining Unit contingent upon the employee holding such seniority is qualified. If such assignments are not filled by seniority, the Employer shall fill such jobs at his own discretion.

Section 10.10 The senior employee, whenever possible, when assigned to work in a higher classification, shall receive the higher rate of pay for those hours so worked in the higher pay classification. When an employee is assigned work in a lower classification during the work day, he shall not suffer a reduction in pay.

Section 10.11 In the event there is a temporary job opening due to illness, emergency, leave, vacation, temporary work increases, weather, et cetera, the Employer will fill such jobs by offering to the most senior employee within the classification of division of the Bargaining Unit, if qualified. All such assignments will be paid at the present rate called for in that classification.

Section 10.12 An employee in a classification subject to the jurisdiction of the Union, who has been in the past or will in the future, be promoted to outside the bargaining unit, and is thereafter transferred or demoted to a classification subject to the jurisdiction of the Union shall not accumulate seniority while working in a supervisory position, beyond twelve (12) months from date of promotion. It is further understood

that no temporary demotions in supervisory positions will be made during the temporary layoffs.

ARTICLE 11 - DISCHARGE OR SUSPENSION

Section 11.1

The Employer shall not discharge, suspend or discipline any non-probationary employee without just cause.

- (A) The Employer shall have the right to promulgate reasonable work rules and expect that those rules be recognized and adhered to by the employees.
- (B) Any disciplinary action (suspension or discharge) shall begin at Step 3 of the Grievance Procedure.
- (C) Disciplinary actions taken against an employee, including but not limited to written warnings and suspensions shall remain in the employees file at the discretion of the Employer. Prior disciplinary actions may be considered when imposing future discipline if the prior disciplinary action occurred within twelve (12) months of the future discipline and in the event a suspension or discharge is aggrieved or contested.

ARTICLE 12 - GRIEVANCE PROCEDURE

Section 12.1 General Principles

- (A) A Grievance shall mean a complaint by an employee or a group of employees based upon an event, condition, or circumstance under which an employee works, allegedly caused by a violation, misinterpretation, or inequitable application of a specific article and/or section of this Agreement expressly covering rates of pay, wages, hours, or other conditions of employment.
- (B) The primary purpose of the procedures set forth in this Article is to secure, at the lowest level possible, equitable solutions to problems or grievances of an employee or a group of employees. Both parties agree that proceedings under this Article shall be kept confidential as may be appropriate.
- (C) It shall be the policy of the Employer to assure to every employee an opportunity to have the use of this Grievance Procedure without fear of reprisal or without prejudice in any manner to his employment status.

- (D) Any claim or complaint for which there is another remedial procedure established by law or by regulation having the force of law or any complaint of a probationary employee shall not be a basis for a Grievance.
- (E) Nothing contained herein shall be construed to prevent an individual employee from presenting a Grievance and having the Grievance adjusted without intervention of the Union, if the adjustment is not inconsistent with the terms of this Agreement, provided that the Union has been given opportunity to be present at such adjustment.
- (F) It is the intent of the parties to this Agreement to prevent grievances and to settle any that may occur as fairly and promptly as practical. The time limits required at all levels are important in resolving problems or carrying out the Grievance Procedure. It is understood by both the Union and Employer that when an employee(s) or Union does not advance a problem or grievance to the next level within the specified time limit, the problem or grievance shall be considered as resolved and waived. Failure of the Employer to answer within the time limit shall be deemed a denial of the Grievance, and it may then be appealed to the next step.
- (G) Any reference to a time limit in days is understood to mean working days and to exclude Saturdays, Sundays and agreed holidays.

Section 12.2 Procedure

- (A) Should any grievance, dispute or complaint arise over the interpretation or application of the contents of this Agreement, there shall be an earnest effort on the part of the parties to settle such promptly through the following steps. The time limits imposed at any step of the grievance may only be extended by mutual written agreement of the parties.

Step 1 By conference between the aggrieved employee, the steward, or both and the representative of the Employer.

Step 2 If not settled in this matter, it shall be the responsibility of the aggrieved to reduce any grievance to writing on the regular grievance form provided by the Local Union within five (5) working days of the alleged grievance, and deliver it to the Public Works Director within said period. No grievance or complaint will be considered if presented later. Upon receipt of the written grievance, a meeting will be set between the Union representative

and the Public Works Director to review the matter. Such meeting will be held within fifteen (15) working days from the date of receipt of the grievance. The Public Works Director will render a written decision within five (5) working days thereafter. Outside representatives of each party may attend.

Step 3

If not settled in this matter, it shall be the responsibility of the aggrieved to forward the written grievance within five (5) working days of the decision of the Public Works Director to the City Manager. No grievance or complaint will be considered if presented later. Upon receipt of the written grievance, a meeting will be set between the Union representative and the City Manager to review the matter. Such meeting will be held within fifteen (15) working days from the date of receipt of the grievance. The City Manager will render a decision in writing within five (5) working days thereafter. Outside representative of each party may attend such meeting.

Step 4

In the event the answer by the City Manager in Step 3 is not satisfactory to the Union then within sixty (60) days following the date of receipt of that answer, the Union only, and not an individual employee, may file a demand for arbitration with the City Manager, pursuant to the following:

- (a) The Decision of the Arbitrator shall be final and binding.
- (b) Upon receiving a list of arbitrators from the Michigan Employment Relations Commission (MERC), the parties shall attempt to agree upon an Arbitrator. If no agreement can be reached, he shall be selected by the parties alternately striking a name from the list. The parties shall be bound by the rules of the Federal Mediation & Conciliation Service.
- (c) Only one (1) Grievance shall be heard by an Arbitrator at any one appointment unless the Grievances involve the same issues and incident.
- (d) The Arbitrator shall have authority to decide matters involving the interpretation and application of this Agreement or any disciplinary action and shall have no authority to add to, subtract from, modify, change, alter or amend

the terms and conditions of the Agreement, or any agreements made supplemental hereto, or any authority to hear or determine any dispute involving the establishment of classifications or of wage rates for new or changed job classifications, or any matter which involves a charge of discrimination which can be heard by an agency established by law.

- (e) The costs and expenses of the Arbitrator shall be shared equally by the parties.
- (f) Any grievance not taken to arbitration within the above-stated time limits shall be deemed settled based upon the Employer's last answer.

ARTICLE 13 - STEWARDS

Section 13.1

The Employer recognizes the right of the Local Union membership to elect one (1) job Steward from the Employer's seniority list, and one (1) Alternate Steward, who shall be empowered to act in the absence or unavailability of the Steward. The authority of the job Steward, or Alternate Steward, so elected by the Local Union shall be limited to, and shall not exceed, the following duties and activities:

- (A) The investigation and presentation of Grievances with his Employer or the designated company representative in accordance with the provisions of the Collective Bargaining Agreement;
- (B) The collection of dues when authorized by appropriate Local Union action;
- (C) The transmission of such messages and information which shall originate with and are authorized by the Local Union or its officers, provided such messages and information have been reduced to writing, and are of a routine nature and do not involve work stoppage, slow-downs, refusal to handle goods, or any other interference with the Employers business.
- (D) The job Steward and alternate have no authority to take strike action or any other action interrupting the Employer's business.
- (E) The job Steward shall be permitted time to receive, investigate, present and process grievances and negotiate the labor contract on the Employer's property without the loss of time or pay during his regular working hours.

- (F) In each and every instance where such time is required, the length of time and the time period within the working hours shall be agreed upon previously by the Steward and the Employer.

ARTICLE 14 - ABSENCE

Section 14.1

- (A) Any employee desiring a leave of absence from his employment shall secure written permission from the Employer.
- (B) The maximum leave of absence shall be for thirty (30) days and may be extended for like periods, provided the Employer has granted an extension prior to the twenty-fifth (25th) day of such original leave.
- (C) Written permission for extension must be secured from the Employer. During the period of absence, the employee shall not engage in gainful employment in the same type of work in classifications covered by this Agreement. Failure to comply with this provision shall result in the complete loss of seniority rights and/or discharge for the employee involved. Inability to work because of proven sickness or injury shall not result in loss of seniority rights.

Section 14.2

The Employer agrees to grant time off not to exceed five (5) days in any one (1) calendar year, without discrimination or loss of seniority rights and without pay, to one delegate designated by the Union to attend a labor convention. Due consideration shall be given in order that there shall be no disruption of the Employer's operations due to lack of available employees or the creation of a condition which would necessitate overtime pay for an employee filling the position created by such time off and the length of time shall be the sole discretion of the Employer.

ARTICLE 15 - LIMITATION OF AUTHORITY AND LIABILITY

Section 15.1

No employee, Union member or other agent of the Union or the Union shall be empowered to call or cause any strike, work stoppage or cessation of employment prohibited under Act 379, P.A. 1965.

Section 15.2

Any individual employee or group of employees who willfully violate or disregard the arbitration and grievance procedure set forth in Article 12 of this Agreement may be summarily discharged by the Employer.

ARTICLE 16 - MAINTENANCE OF STANDARDS

Section 16.1

Except as otherwise permitted or authorized by this Agreement, the Employer agrees that all conditions of employment in its individual operation relating to wages, hours of work, overtime differentials and general working conditions shall be maintained at not less than the minimum standards agreed upon and contained in this Agreement.

ARTICLE 17 - EDUCATIONAL ASSISTANCE

Section 17.1

Employees are invited and encouraged to take part in training programs which may be available. Service training has two purposes -- to help employees work better and to qualify you for advancement. Even when a formal program is not in operation, there is much that the alert and interested employee can do to improve his efficiency and increase his prospects for promotion and salary increases.

Section 17.2

The public schools, colleges and institutions of learning in this area offer extensive opportunities for further training. To encourage further training in disciplines which are relevant to city service delivery, the Employer will reimburse employees one-half (1/2) of the cost of tuition and the full cost of books on courses approved in advance by the City Manager which are followed through to completion with a grade of "C" or better. In special cases, the City Manager may authorize advancing one-half (1/2) of the cost of tuition and the full cost of books. However, should the employee fail the course or fail to complete the course, the employee will be required to reimburse the Employer the full amount advanced.

ARTICLE 18 - GENERAL

Section 18.1

An authorized representative of the Union (other than local members) shall be permitted to visit the operation of the Employer during working hours to talk with the Steward of the Local Union and/or representatives of the Employer concerning matters covered by this Agreement, without interfering with the progress of the work force. Such representative shall notify the Employer forty-eight (48) hours in advance of such intended visit and the subject matter for discussion.

Section 18.2

The Union shall have the right to examine time sheets and other records pertaining to the computation of compensation of any employee whose pay is in dispute or any other records of the

employee pertaining to a specific Grievance, at reasonable times, at the discretion of the Employer, with the employee's written consent.

Section 18.3

The Employer shall provide for bi-weekly pay periods. Each employee shall be provided with an itemized statement of all earnings and of all deductions made for any purpose. Pay day will be every other Friday.

Section 18.4

Should the Employer require any employee to give bond, cash bond shall not be compulsory and any premium involved shall be paid by the Employer.

Section 18.5

- (A) **Footwear**: The Employer will agree to reimburse employees for one (1) pair of steel-toed work shoes per year, not to exceed an amount of reimbursement of Two Hundred (\$200.00) Dollars in any one (1) year. These shoes must be worn by employees at all times during working hours. In addition, the Employer will provide rubber boots as required when working in water and sewer conditions. Reimbursement may be requested at any time during the fiscal year.
- (B) **Uniforms**
 - (i) The Employer will provide each employee with eleven (11) uniforms, with the cleaning cost to be paid fifty percent (50%) by the Employer and fifty percent (50%) by the employee through payroll deduction, hereby authorized by each employee.
 - (ii) An Employee, by written notice to the Employer, may continue with five (5) uniforms per week, paid by the Employer. The Employer shall replace any uniform that shows excessive wear each two (2) years.
- (C) **Heavy-Duty Gloves**: The Employer will provide not more than two (2) pairs of heavy-duty gloves to employees each twelve (12) months as needed by the employee, and as selected by the Employer. Worn-out gloves will be returned for exchange for the second pair.
- (D) The Employer shall furnish Two Hundred (\$200.00) Dollars for work wear every two (2) years.

Section 18.6

The Employer will provide washrooms and lockers for the changing and storing of clothing. Lockers of individual employees will not be opened for inspection except in case of a court order or warrant or with permission of and in the presence of the employee or his designated representative or Steward. In addition, the Employer will provide an eyewash site at the Public Works Garage.

- Section 18.7** The Employer shall provide a bulletin board in the facility where employees hereunder are employed for the posting of seniority and vacation lists and for use of the Union and Employer. Only official notices are to be posted and must have the signature of the Union and copies thereof shall be delivered to the other party.
- Section 18.8** When an employee is required by the Employer to provide his own transportation to and from a job location or other related duties, he shall receive an allowance equal to the current IRS rate for travel or will be provided with transportation by the Employer, excluding to and from his place of reporting for work on regular work shifts.
- Section 18.9** An employee called for jury duty or subpoenaed as a witness for another to give testimony before any judicial tribunal during the regular work week shall be compensated for the difference between the employee's earnings, based on a regular eight (8) hour day, and the witness fee received for such service, it being agreed that such employee shall return to his job promptly following his discharge from jury duty and/or the completion of his testimony as a witness.
- Section 18.10** The Employer will fill all permanent classification vacancies as soon as possible, when need for such action is necessary, as determined and/or established by the Employer.
- Section 18.11** Changes in qualifications for job assignments and classifications are subject to review by the Union, but the decision of the Employer shall prevail.
- Section 18.12** Loss or Damage: Employees shall not be charged for loss or damage of the Employer's property, tools, equipment, mobile or otherwise, or articles rented or leased by the Employer unless clear proof of negligence is shown. Reckless use or operation of equipment shall be considered as proof of negligence. Reckless means willful and/or wanton use or operation of Employer's equipment.
- Section 18.13** It shall be a condition of employment that an employee shall have a valid Michigan Vehicle Operators License. The Employer will agree to pay the cost for testing and the additional cost for renewing a commercial driver's license and a valid commercial driver's license must be maintained by all employees as a condition of their continued employment. Employees who lose their commercial drivers license may be subject to discipline, including termination. The Employer reserves the right to choose which medical professional will be chosen to administer any required health tests.

Section 18.14 Employees on leave from the City shall not be allowed to switch the reason for being on leave except in the case of bereavement.

ARTICLE 19 - EQUIPMENT, ACCIDENTS AND REPORTS

Section 19.1 The Employer shall first consider the personal safety of the employees in establishing operational procedures.

Section 19.2 When an employee is required by a supervisor to work under a condition which the employee regards as a violation of a safety rule, the employee shall have the right to protest and, if ordered by the supervisor to perform the work involved, the employee shall have the right to perform the work under protest and shall refer the matter to the Safety Committee (composed of the Union Steward and a designated representative of Employer) for consideration and recommendation. However, no employee shall be required to work on any equipment or job that has already been written up as unsafe before it is checked and released by the Safety Committee.

Section 19.3 An employee who is injured while on the job and is required to leave the job because of such injury and is required to remain off the job by Medical Authority will be paid for a whole day.

Section 19.4 The Employer shall not require employees to operate any vehicle that is not in safe operating condition or equipped with the safety appliances prescribed by law. It shall not be a violation of this Agreement where employees refuse to operate such equipment unless such refusal is unjustified. The determination of a safe operating condition shall be made by the Employer upon conferring with the Union Steward.

Section 19.5 Any employee involved in any accident shall immediately report said accident and any physical injury sustained. An employee shall make out an accident report in writing on forms furnished by the Employer and shall turn in all available names and addresses of witnesses to any accidents. Failure to comply with this provision shall subject such employee to disciplinary action by the Employer.

Section 19.6 It is the duty of the employee and he shall immediately, or at the end of his shift, report all defects of equipment. Such reports shall be made on suitable forms furnished by the Employer and shall be made in multiple copies, one copy to be retained by the Employer. The Employer shall not ask or require any employee to take out equipment that has been reported by any other employee as being in an unsafe

operating condition until same has been approved as being safe by the Union Steward.

ARTICLE 20 - SAFETY COMMITTEE

Section 20.1

A Safety Committee shall be composed of the Union Steward and Employer representative who will meet, when necessary, for the purpose of discussing safety and promulgating safety regulations with the understanding that the Employer has the ultimate responsibility and shall make the final determination on all matters of Safety and Safety rules.

ARTICLE 21 - FUNERAL LEAVE

Section 21.1

An employee will be paid for three (3) days absence in the case of a death in his immediate family. Three (3) days absence means two (2) days prior to the funeral and the day of the funeral, providing they fall on regular work days. Immediate family means father, mother, sister, brother, child or step-child, wife or husband, mother-in-law, father-in-law, brother-in-law, or sister-in-law. This is in addition to vacation and sick leave time. Bereavement leave to attend the funeral of a grandparent shall be limited to the actual time needed to attend the funeral and shall not exceed sixteen (16) hours paid at the employee's straight-time rate. Proof of attendance may be required by Employer.

ARTICLE 22 - WORKER'S COMPENSATION

Section 22.1

The Employer shall provide Workers' Compensation protection for all employees.

ARTICLE 23 – MEDICAL INSURANCE

Section 23.1

- (A) The Employer agrees to continue in full force and effect and pay the premium on a group hospitalization, dental program and to provide optical coverage except as may be limited in Subsection (B). The Employer reserves the right to choose and to change insurance carriers, provided that the level of benefits remains substantially comparable. Prior to any changes to such coverage, the Employer shall enter into meaningful negotiations with the Union.

(B) Limitations:

- (i) Optical.** The maximum coverage to be paid by the Employer is Two Hundred Fifty (\$250) Dollars for an employee and Two Hundred Fifty (\$250) Dollars for each of his eligible dependents with a maximum Eight Hundred (\$800) Dollars per family, per twenty-four (24) month period beginning on July 1, 2013.
- (ii) Hospitalization and Dental.** The Employee shall contribute towards the cost for hospitalization and dental insurance premiums. Employee contribution shall be fifteen percent (11%). A payroll deduction for the Employee contribution is hereby authorized.

Section 23.2

The Employer's liability with respect to any insurance benefits shall be limited to the payment of or the transmittal of the premiums charged to the Employer and upon payment of such premiums, the Employer shall be relieved of any liability with respect to the benefits under any insurance program.

ARTICLE 24 – LIFE AND DISABILITY INSURANCE

Section 24.1

Beginning March 1, 2006 the Employer shall offer disability insurance program for full-time employees covered by this contract at no cost to the employee.

Section 24.2

The Employer shall provide life insurance policies in the amount of \$10,000 for full-time employees covered by this contract at no cost to the employee.

ARTICLE 25 - RETIREMENT

Section 25.1 Base Retirement Plan

- (A)** The Employer is a member of the Michigan Municipal Employee Retirement System (MERS) and all regular full-time employees attaining six (6) months of continuous service will become members of this retirement plan. Provision is made for a full-time employee to have his service time computed from the first day of continuous employment. The Employer will notify each new regular employee attaining six (6) months of continuous service of this provision.

Effective October 1, 1997 the Employer will provide for the B-1 MERS Plan. Effective October 1, 1997 a 55/15 rider will be added. The Employer will continue the "E" Rider (1/1/88)

- (B) Employees hired after June 30, 2013 will be enrolled in a MERS Hybrid Retirement Plan with a one percent (1%) defined benefit provision and a one percent (1%) defined contribution provision both to be paid by the Employer. These employees will not be covered by the Plan covered under Section 25.1(A).
- (C) Employees hired after June 30, 2017 will be enrolled in a MERS Defined Contribution Retirement Plan with the contribution of eight percent (8%) of the employee's annual salary paid for by the Employer.

Section 25.2 Additional Retirement Benefit

Effective August 2018 any full-time eligible employee may contribute up to three and one half percent (3.5%) of his/her annual wages, via a payroll deduction, which the employee hereby authorized by his election to participate in the MERS Deferred Compensation Plan to be provided by the Employer, said election to be in writing to the City Finance Officer/Treasurer. Election to participate and adjustments in the percentage withheld shall be made annually. The election period will be every June for the duration of the contract. Changes in the participation shall be made only in June of each year and shall remain in effect from the first pay period in the following month (July) and remain in effect for all pay periods through the duration of the contract, unless the employee elects to make a further change in a subsequent June in another year. Employees who participate in this plan will have their contribution matched by the Employer. Under no circumstances will the Employer contribute more than an amount equal to three and one half percent (3.5%) of the employee's annual wage.

Section 25.3

The Employer agrees to provide medical insurance for retired City employees who go immediately from regular City employment to City paid retirement and who qualify for City retirement. The Employer will pay eighty (80%) percent of the cost of hospitalization for the retiree only, with the retiree being responsible for the remaining twenty (20%) percent of the cost, providing the retiree has at least twenty (20) years of continuous, full-time City service immediately prior to his/her retirement.

Section 25.4

The Employer will provide medical insurance for employees who retire with less than twenty (20) years of employment as follows: For retirees who retire at age fifty-five (55), with at least fifteen (15) years of continuous, full-time City service immediately preceding retirement, or retirees who retire at age sixty (60) with at least ten (10) years of

continuous, full-time City service, immediately prior to retirement, the Employer will pay sixty (60%) percent of the cost of the employees monthly insurance premium.

Section 25.5

This insurance benefit payable to these retirees will increase by four (4%) percent for each additional year of employment to a maximum of eighty (80%) percent to be paid by the Employer, as noted above. (Example: employee with sixteen (16) years and at least fifty-five (55) years of age will be eligible for sixty-four (64%) percent payment by the Employer, and an employee sixty (60) years of age with at least eleven (11) years will be entitled to sixty-four (64%) percent contribution by the Employer.) For purposes of this benefit for employees with less than twenty (20) years of service, qualifying years will be based upon the last full year of consecutive employment with the City as calculated from the first full month of employment after an employee's date of hire.

Section 25.6

The retiree may purchase additional insurance for eligible family members at his cost. The retiree shall be responsible to pay to the Employer an amount equal to the balance of his monthly premium for his hospitalization insurance and the cost of any additional insurance he may purchase, in quarterly payments to be paid to the Employer thirty (30) days prior to the commencement of each quarter. A retiree's failure to make his payment at least thirty (30) days prior to the beginning of the quarter shall cause his insurance coverage to be discontinued without further notice. It is understood that insurance coverage, once discontinued for non-payment, cannot be reinstated.

Section 25.7

If the employees share is paid as described above, the Employer will maintain retiree insurance coverage until the retirees sixty-fifth (65th) birthday.

Section 25.8

Employees hired after June 30, 2013 will be enrolled in a MERS Health Care Savings Account Plan with the Employer contributing \$300 per month into each account. These Employees will not be covered by the provisions of Sections 25.3 through 7.

ARTICLE 26 - HOLIDAYS

Section 26.1

All employees who have passed their probationary period will be eligible to receive holiday pay under the following regulations:

Employee will be paid their current rate based on an eight (8) hour day for said holidays.

- (A) Paid holidays are designated as - New Year's Day, Martin Luther King's Day, Presidents Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve, Christmas Day, and New Year's Eve in each calendar year.
- (B) Except as otherwise provided above, the employee must work the preceding work day before a holiday and the succeeding work day after a holiday in order to receive the holiday pay except in cases of excused absence.
- (C) Employees working on an approved holiday will be paid for hours worked at the rate of double time.
- (D) Should a paid holiday fall on Saturday, then the Friday preceding that day will be taken as the paid holiday and, if the holiday falls on a Sunday, then the Monday following shall be taken as a paid holiday.
- (E) No Union employee shall be required to work on Labor Day, except in case of emergency, as herein before defined.
- (F) Holidays recognized by Section A of this Article that fall within an employee's vacation period will not be considered as part of a vacation.

ARTICLE 27 – EARNED TIME OFF

Section 27.1 Earned time off shall be defined as paid time off from work for use by the Employee for things such as but not necessarily limited to vacation, illness, injury, family needs, and appointments.

Section 27.2 Earned time off for full-time permanent employees on active payroll status will begin accumulating on the first day of employment on a bi-weekly basis as presented on the next page:

SCHEDULE OF EARNED TIME OFF CALCULATION			
Years Employed	Days of ETO	Hours Annual	Biweekly

	Per Year	Accrual	Accrual
0 TO 5	25 Days	200	7.69
6 TO 10	30 Days	240	9.23
11 TO 15	35 Days	280	10.77
16+	40 Days	320	12.31

Section 27.3

Earned time off must be earned before it is taken. Earned time off does not accrue while on layoff or leave of absence. An employee shall take earned time off in no less than one (1) hour increments. Employees shall begin to accrue earned time off at a higher rate upon reaching their employment anniversary date. Current employees exceeding the revised schedule will not lose any earned time off but will accumulate future earned time off according to the schedule.

Section 27.4

Employees shall, by March 15, provide the Public Works Director any request for planned earned time off which exceeds two (2) consecutive days during the upcoming months of May and June. All other requests for planned earned time off shall be submitted in advance to the Director for approval.

Section 27.5

The Public Works Director will establish a six (6) month master earned time off schedule based upon requests submitted by the employees. If two (2) or more employees request earned time off at the same time, the most senior employee will be given preference. If an employee does not submit an earned time off request by September 1 for the October to March schedule or by February 1 for the April to September schedule, they lose their seniority privilege in determining the earned time off schedule for that period. Once the master schedule is established, a more senior employee cannot bump another employee for earned time off that has been approved should the more senior employee chose to change their schedule later in the year.

Section 27.6

No more than two (2) employees will be permitted to be scheduled for planned earned time off at the same time unless approved at the sole discretion of the Director.

Section 27.7

Employees who have been on military leave of absence shall be given seniority credit for earned time off purposes for the full calendar year in which they return to active employment.

Section 27.8

- (A) Current employees may accumulate earned time off not to exceed seven hundred sixty (760) hours at the end of each fiscal year (June 30). Upon resignation, death, retirement, termination, or layoff any accumulated earned time off up to a maximum of seven hundred sixty (760) hours will be paid to the employee or their estate at their rate of pay at the time of resignation, death, retirement, termination, or layoff.
- (B) Employees hired after July 1, 2013 may accumulate earned time off not to exceed three hundred twenty (320) hours at the end of each fiscal year (June 30). Upon resignation, death, retirement, termination, or layoff any accumulated earned time off up to a maximum of three hundred twenty (320) hours will be paid to the employee or their estate at their rate of pay at the time of resignation, death, retirement, termination, or layoff.
- (C) For all Employees, half of all hours in excess of 760 or 320, as the case may be, at the end of each fiscal year shall be placed into a MERS Health Savings Account at that Employees then current hourly rate.

Section 27.9

The employee shall give written notice to the Employer before their earned time off begins of their willingness to work overtime or holidays following the last day of their earned time off. If the Employer is not notified, the employee will be considered unavailable for overtime until their next scheduled workday.

Section 27.10

An injured regular employee, after the first week compensable under the Workers Compensation Act, may elect to be paid the difference between their regular wages and payment received under Act, to be deducted from accumulated earned time off.

Section 27.11

Employees shall notify the Employer if they are taking earned time off for reasons of personal illness or injury. The Employer may require a report from a doctor following a prolonged illness or injury indicating that the employee is able to return to active work and perform the essential tasks of their position.

ARTICLE 28 - PART-TIME EMPLOYEES

Section 28.1

- (A) The Employer reserves the right to have part-time employees at an hourly rate to be determined from time-to-time by the Employer for the purpose of achieving maximum efficiencies and economy for the taxpayers and will not be for the purpose of laying off full-time employees or reducing a regular schedule of work hours.
- (B) A part-time employee is a person hired on an indefinite basis for thirty-two (32) hours per week or less or a person hired on a temporary basis for less than six (6) consecutive calendar months. Such part-time employees are not covered by the contract.

Section 28.2

The Union acknowledges the Employer's ability to continue the utilization of part-time employees, which ability is limited only by specific language in this Agreement.

ARTICLE 29 - STANDBY COVERAGE

Section 29.1

- (A) All members of the Collective Bargaining Unit are expected to provide standby coverage. Coverage will be accomplished by each member of the Collective Bargaining Unit being scheduled to be on-call via cell phone for one week on a rotating basis, Monday through Sunday, and be responsible to respond when contacted during his coverage week.
- (B) Members of the Collective Bargaining Unit will be compensated during their week of coverage at a rate equal to eight (12) times their hourly rate for the week they carry the cell phone.
- (C) Collective Bargaining Unit members will be allowed to work out among themselves and exchange the duty cell phone such that an Employee who is not scheduled may voluntarily agree to carry the cell phone for a week or a portion thereof for the Employee who is scheduled. These exchanges will be subject to the approval of the Director or Crew Leader. The Director or a Crew Leader Supervisor must be advised of any exchange eight (8) hours before the Employees are allowed to exchange the agreed upon week or days of the week. The only exception to this eight (8) hour notice is when the exchange is for health reasons or an emergency within the Employee's immediate family. The Employer will not make adjustments or pro-rated payments to Employees splitting a week's stand by coverage.

ARTICLE 30 - OVERTIME AND HOURS OF WORK

Section 30.1

- (A) A regular work week for regular full-time employees shall consist of forty (40) hours, five (5) consecutive days, Monday through Friday. A regular workday for a regular full-time employee shall be eight (8) consecutive hours of work. Shift hours are as follows:

First Shift 7:30 a.m. to 4:00 p.m.

- (B) A shift shall include an unpaid one-half (1/2) hour lunch period.
- (C) The Employer reserves the right to any time upon one (1) week advance notice to change the times of any shift.
- (D) Normal work hours are flexible as long as the amount of time per shift is consistent. Upon request, the DPW Director has the discretion to adjust the start and end times of a shift.

Section 30.2

- (A) Overtime pay will be one and one-half (1 1/2) times the hourly rate for all hours worked in excess of eight (8) hours in a twenty-four (24) hour period or forty (40) hours in a work week. If an employee is called out again within the first hour of a call out, the employee shall not be paid a second two (2) hour minimum call out. All call outs after the first hour period will be counted.
- (B) The Employer reserves the right to substitute compensatory time off in lieu of overtime pay with the consent of the employee or employees involved and pursuant to applicable regulations; such time off will be utilized within sixty (60) days of the end of the pay period in which the overtime occurs.

Section 30.3

An employee reporting for call-in assignments shall be guaranteed two (2) hours pay at the rate of one and one-half (1 1/2) times his hourly rate. If a call-in occurs on the weekend, then that employee shall do the routine weekend rounds as part of the call-in providing the call-in occurs between 6:00 a.m. and 10:00 a.m. The employee will be compensated for any hours above two (2) to complete the call-in and rounds.

Section 30.4

Overtime work will be permitted only when authorized by a foreman or supervisor.

Section 30.5

An employee required to work more than two (2) hours overtime shall be granted a fifteen (15) minute rest break. Employees working in excess of eleven (11) consecutive hours will have that days lunch break paid.

Section 30.6 An employee shall be granted a fifteen (15) minute paid break each morning and afternoon.

Section 30.7

- (A) Overtime shall be offered by seniority on a rotating basis, unless otherwise agreed in writing between the Union and Employer. Employees who are offered the opportunity to work overtime and refuse it shall have those hours of overtime actually worked by the employee who does the required work recorded for the purpose of equitable distribution of overtime, except that the least senior employees shall be required to accept overtime assignments.
- (B) This shall not preclude the Employer from assigning overtime work in well pumping and sewer lift stations to qualified employees in emergency situations.

Section 30.8 The Employer will keep an up-to-date overtime list with the accumulation totals for each employee to be open for inspection by employees.

Section 30.9 There shall be a ten (10) minute wash-up period before the noon lunch period and at the end of the work shift and disinfectant soap will be provided where needed.

Section 30.10 It is understood and agreed that setting forth the hours of work is for the purpose only of providing a basis for calculating overtime and is not a guarantee of work per day, per week or per year.

Section 30.11 All hours worked on Sunday shall be paid at double time.

Section 30.12 The Employer will use an eight (8) minute rule to pay in fifteen (15) minute increments.

Section 30.13 The Employer will pay for travel time and actual time spent in mandatory training and in-service classes. The Employer will pay a maximum of eight (8) hours for travel time and actual time spent in voluntary training and in-service classes.

ARTICLE 31 - CLASSIFICATION OF EMPLOYEES - PRIMARY QUALIFICATIONS

Section 31.1 The Employer shall develop, amend, and maintain reasonable job descriptions for crew leader, mechanic, and maintenance worker in consultation with the employees.

ARTICLE 32 - LONGEVITY

Section 32.1

To be eligible for the longevity payment, the employee must be actively employed on December 1 of each year to be eligible. In addition, the employee must have completed the eligibility year prior to December 1 of that year.

Section 32.2

Beginning December 1, 1997, the payment schedule below will be increased for the years of continuous full-time service noted for eligible employees, so that the four (4) payment levels will be as follows:

5 to 9 years prior to December	\$250
10 to 14 years prior to December	\$500
15 to 19 years of prior to December	\$750
20 or more years prior to December	\$1,000

ARTICLE 33 - TERMINATION OF AGREEMENT

Section 33.1

This Agreement shall be deemed effective on July 1, 2021, and shall continue in full force and effect without change until midnight June 30, 2026, and shall automatically be renewed without change unless ninety (90) days prior to June 30, 2026, either party shall desire to modify, amend or terminate this Agreement and give written notice, by certified mail, to the other party expressing such intention.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above-written.

CITY OF WHITEHALL:

By _____
Mayor

Date _____

By _____
City Clerk

Date _____

TEAMSTERS STATE, COUNTY AND
MUNICIPAL WORKERS LOCAL 214

By _____
Business Agent

Date _____

By _____
Steward

Date _____

CITY OF WHITEHALL
RESOLUTION 26-25
LOT SPLIT REQUEST

- WHEREAS, the City of Whitehall has submitted a lot split request for parcel number 61-22-034-400-0002-00 (7.5 acres).
- WHEREAS, the purpose of the split is to facilitate the sale of the property, as the buyers are seeking to purchase 5.01 acres, which will become the parent parcel. The remaining parcel will consist of 2.49 acres.
- WHEREAS, City Ordinances require City Council approval of lot splits.
- WHEREAS, The Zoning Administrator has reviewed the request and determined that the resulting lots meet or exceed zoning requirements for lot size, width, setbacks, and utility service, and are consistent with the intent and purpose of the zoning ordinance and Comprehensive Master Plan.
- WHEREAS, The Planning Commission concurs with the findings of the Zoning Administrator and recommends approval of the lot split by the City Council.

NOW, THEREFORE, LET IT BE RESOLVED:

That the City Council hereby approves and affirms the lot split for parcel number 61-22-034-400-0002-00.

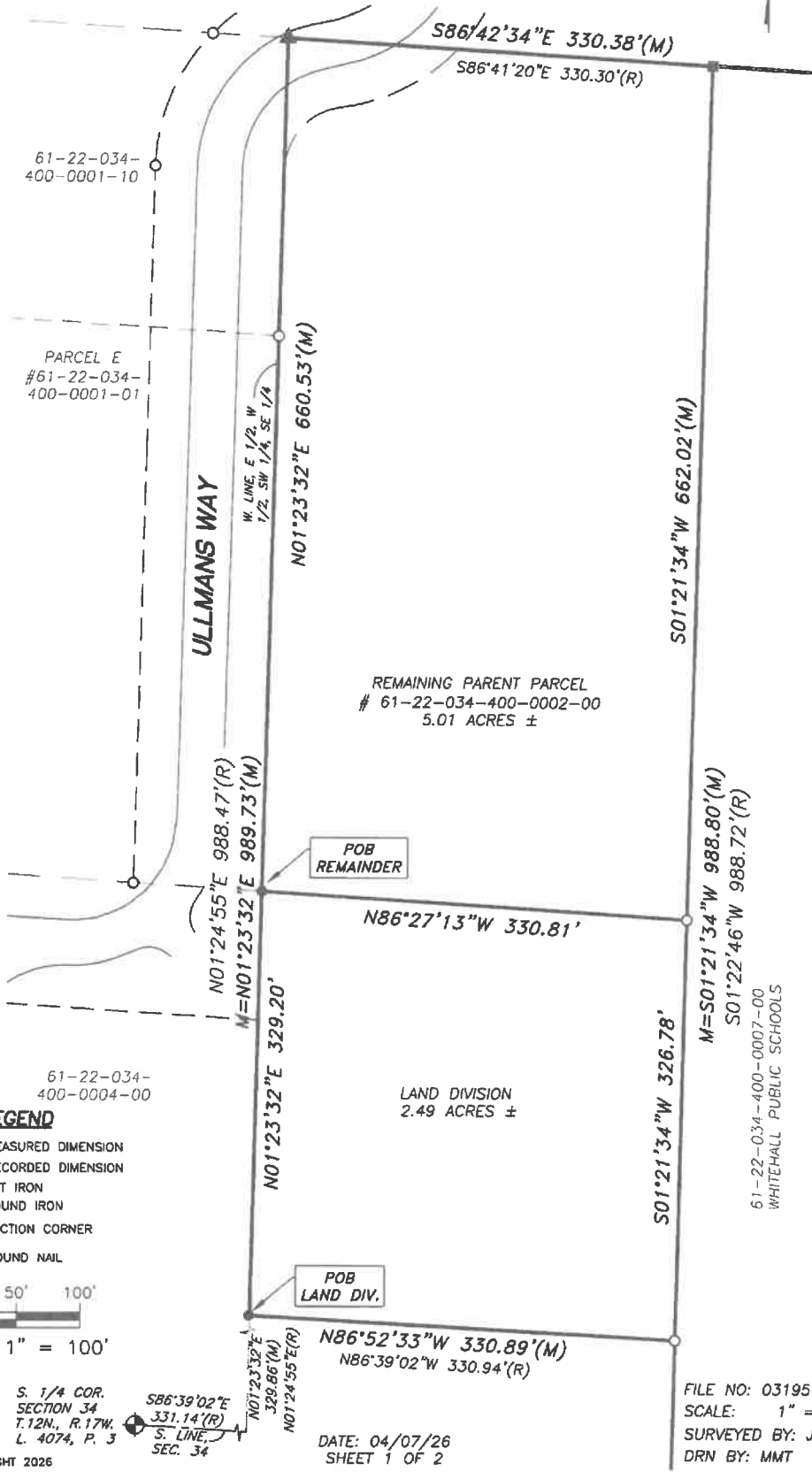
Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held on Tuesday, May 12, 2026 at 6:00 p.m. (___ yes, ___ no, ___ absent).

Tom Ziemer, Mayor

Brenda Bourdon, City Clerk

CERTIFICATE OF SURVEY

FOR: CITY OF WHITEHALL
SEE SHEETS 2 AND 3 FOR LEGAL
DESCRIPTIONS AND CERTIFICATION.



LEGEND

- M MEASURED DIMENSION
- R RECORDED DIMENSION
- SET IRON
- FOUND IRON
- ⊕ SECTION CORNER
- ▲ FOUND NAIL



SCALE: 1" = 100'

S. 1/4 COR.
SECTION 34
T.12N., R.17W.
L. 4074, P. 3

DATE: 04/07/26
SHEET 1 OF 2

FILE NO: 03195-0006
SCALE: 1" = 100'
SURVEYED BY: JDK/GJD
DRN BY: MMT



WESTSHORE
ENGINEERING & SURVEYING
ENVIRONMENTAL

CERTIFICATE OF SURVEY

DESCRIPTIONS:

ORIGINAL PARCEL # 61-22-034-400-0002-00

CITY OF WHITEHALL

COM AT S 1/4 COR TH S 86D 39'02" E 331.14 FT
TH N 1D 24'55" E 329.86 FT TO POB
TH CONT N 1D 24'55" E 988.47 FT
TH S 86D 41'20" E 330.3 FT
TH S 1D 22'46" W 988.72 FT
TO N 86D 39'02" W 330.94 TO POB
SEC 34 T12N R17W

LAND DIVISION PARCEL:

THAT PART OF THE SOUTHEAST 1/4 OF SECTION 34, T.12N., R.17W., WHITEHALL, MUSKEGON COUNTY, MICHIGAN: COMMENCING AT THE SOUTH 1/4 CORNER OF SECTION 34; THENCE SOUTH 86 DEGREES 39 MINUTES 02 SECONDS EAST, ALONG THE SOUTH LINE OF SAID SECTION, A DISTANCE OF 331.14 FEET, THENCE NORTH 01 DEGREE 23 MINUTES 32 SECONDS WEST, A DISTANCE OF 329.86 FEET TO THE POINT OF BEGINNING;

THENCE NORTH 01 DEGREE 23 MINUTES 32 SECONDS EAST, A DISTANCE OF 329.20 FEET;
THENCE SOUTH 86 DEGREES 27 MINUTES 13 SECONDS EAST, A DISTANCE OF 330.81 FEET;
THENCE SOUTH 01 DEGREE 21 MINUTES 34 SECONDS WEST, A DISTANCE OF 326.78 FEET;
THENCE NORTH 86 DEGREES 52 MINUTES 33 SECONDS WEST, A DISTANCE OF 330.89 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 2.49 ACRES, MORE OR LESS.
SUBJECT TO ANY AND ALL EASEMENTS, RESTRICTIONS, OR RESERVATIONS OF RECORD OR APPARENT THEREOF.

REMAINING PARCEL:

THAT PART OF THE SOUTHEAST 1/4 OF SECTION 34, T.12N., R.17W., WHITEHALL, MUSKEGON COUNTY, MICHIGAN: COMMENCING AT THE SOUTH 1/4 CORNER OF SECTION 34; THENCE SOUTH 86 DEGREES 39 MINUTES 02 SECONDS EAST, ALONG THE SOUTH LINE OF SAID SECTION, A DISTANCE OF 331.14 FEET, THENCE NORTH 01 DEGREE 24 MINUTES 55 SECONDS WEST, A DISTANCE OF 329.86 FEET; THENCE NORTH 01 DEGREE 23 MINUTES 32 SECONDS WEST, A DISTANCE OF 329.20 FEET TO THE POINT OF BEGINNING;

THENCE NORTH 01 DEGREE 23 MINUTES 32 SECONDS EAST, A DISTANCE OF 660.53 FEET;
THENCE SOUTH 86 DEGREES 42 MINUTES 34 SECONDS EAST, A DISTANCE OF 330.38 FEET;
THENCE SOUTH 01 DEGREE 21 MINUTES 34 SECONDS WEST, A DISTANCE OF 662.02 FEET;
THENCE NORTH 86 DEGREES 27 MINUTES 13 SECONDS WEST, A DISTANCE OF 330.81 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 5.01 ACRES, MORE OR LESS.
SUBJECT TO ANY AND ALL EASEMENTS, RESTRICTIONS, OR RESERVATIONS OF RECORD OR APPARENT THEREOF.

CERTIFICATION

DEEDS PREPARED UTILIZING THIS LEGAL DESCRIPTION FOR CONVEYANCES MUST MEET THE REQUIREMENTS OF SECTION 109 PARAGRAPH 3 AND 4 OF P.A. 591 OF 1996.

SUBJECT SURVEY SHOULD BE REVIEWED FOR COMPLIANCE WITH LAND DIVISION ACT 591 PA, 1996 AS AMENDED AND ACT 286 PA. 1972 AND CONFORMANCE TO ADOPTED ZONING ORDINANCES.

AS A PROFESSIONAL LAND SURVEYOR OF THE STATE OF MICHIGAN, I DO HEREBY CERTIFY THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF, I HAVE SURVEYED THE PROPERTY AS DESCRIBED AND SHOWN HEREIN AND THAT THERE EXISTS NO VISIBLE ENCROACHMENTS ON SAID PROPERTY UNLESS NOTED AND THAT THIS SURVEY WAS PERFORMED IN ACCORDANCE WITH PUBLIC ACT 132 OF 1970, AS AMENDED. THIS SURVEY WAS PERFORMED IN ACCORDANCE WITH A DESCRIPTION FURNISHED BY OTHERS AND SHOULD BE COMPARED TO THE ABSTRACT OF TITLE OR TITLE POLICY FOR ACCURACY, EASEMENTS, OR EXCEPTIONS. THIS SURVEY DOES NOT EXTEND TO ANY UNNAMED PERSON WITHOUT AN EXPRESSED RECERTIFICATION BY THE SURVEYOR. THE RELATIVE POSITIONAL PRECISION OF EACH CORNER SHOWN ON THIS SURVEY IS WITHIN THE LIMITS ACCEPTED BY THE PRACTICE OF PROFESSIONAL SURVEYING. BEARINGS SHOWN ARE REFERENCED TO THE MICHIGAN STATE PLANE COORDINATE SYSTEM. MCS83, (2011) SOUTH ZONE.

TIMOTHY W. DEMUMBRUM P.S.
P.S. NO. 54454
2534 BLACK CREEK ROAD
MUSKEGON, MI. 49444
PHONE : (231)777-3447

DATE:

DATE: 04/07/26
SHEET 2 OF 2

© COPYRIGHT 2026

FILE NO: 03195-0006

Popup_Panel

(1 of 1)

[Clear](#)

[Zoom to](#)

Parcels: 61-22-034-400-0002-00

PIN: 61-22-034-400-0002-00

Address: DELANEY DR
WHITEHALL, MI 49461

Owner: CITY OF WHITEHALL
405 E COLBY ST
WHITEHALL, MI 49461

Class and Value Information:

Property Class: 201
Assessed Value: \$0.00
State Equalized Value: \$0.00
Taxable Value: \$0.00
Principal Residence Exemption: 0%

Additional information:

GIS Land Acreage: 7.53 Acres
School District Code: 61240
School District Name: WHITEHALL
SCHOOL DISTRICT
Assessors Primary Zoning*: M-1 LIM

**Note: Zoning listed is per the Assessors Database and IS NOT THE OFFICIAL ZONING. Please verify zoning if needed with the local municipal zoning administrator.*

Property Tax Description:

W-IND-PK PARCEL "F"
CITY OF WHITEHALL
COM AT S 1/4 COR TH S 86D 39'02" E
331.14 FT
TH N 1D 24'55" E 329.86 FT TO POB
TH CONT N 1D 24'55" E 988.47 FT
TH S 86D 41'20" E 330.3 FT
TH S 1D 22'46" W 988.72 FT
TO N 86D 39'02" W 330.94 TO POB
SEC 34 T12N R17W



CITY OF WHITEHALL
RESOLUTION 25-26
WELL PUMP GENERATOR

- WHEREAS, City Council approved the purchase of a well pump generator in the 2025/2026 budget.
- WHEREAS, City Ordinance §32.26 authorizes purchases through state-approved cooperative purchasing programs, including Sourcewell, in which the city participates.
- WHEREAS, Wolverine Power Systems, a Sourcewell-awarded vendor, has provided the quoted price of \$37,317 for the Generac Industrial generator.
- WHEREAS, Windemueller Electric, as the sole bidder, has provided a quote in the amount of \$3,000 for the installation of the soft starter on the well pump.
- WHEREAS, Public Works Crew Leader Don Bond has reviewed the specifications and recommends accepting the quote from Wolverine Power Systems and Windemueller for the generator and install of the soft starter.
- WHEREAS, the City Council approved a total budgeted amount of \$60,000 for the purchase of the generator and installation of the soft starter.
- WHEREAS, the installation of the generator will be in the 26/27 FYE budget.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby approve the purchase of the generator and soft starter install for a total of \$40,317 as approved in the 2025/2026 budget.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held May 12, 2026 at 6:00 p.m.
(_ yes, _ no, _ absent).

Tom Ziemer, Mayor

Brenda Bourdon, City Clerk

**Whitehall City Council
Agenda Report
School Resource Officer
Memorandum of Understanding**

Background

The City currently maintains a Memorandum of Understanding (MOU) with the school district for School Resource Officer (SRO) services. Under the existing agreement, the school district contributes \$35,000 annually toward the cost of the program.

Discussion

Chief of Police Brandon Mahoney recently entered discussions with the school district regarding the current agreement and was successful in renegotiating the financial contribution portion of the MOU one year earlier than originally anticipated. As a result of these negotiations, the school district has agreed to increase its annual contribution from \$35,000 to \$50,000.

This amendment reflects the continued partnership between the City and the school district and provides additional financial support for the School Resource Officer program while maintaining the same level of service to students, staff, and the community.

Fiscal Impact

Approval of the amended MOU will increase annual revenue to the City by \$15,000 for School Resource Officer services.

Recommendation

Staff recommends approval of the amended Memorandum of Understanding with the school district for School Resource Officer services.

SCHOOL RESOURCE OFFICER PROGRAM MEMORANDUM OF UNDERSTANDING

PURPOSE

This Memorandum of Understanding (MOU) establishes a cooperative partnership between the City of Whitehall Police Department and Whitehall District Schools to continue the School Resource Officer (SRO) program. The purpose of the program is to promote safety in the schools and to foster a positive relationship between students and law enforcement.

SCOPE OF SERVICES

The SRO program will provide the following services:

1. Crime Prevention - Implement and support activities that help deter criminal or delinquent behaviors among students.
2. Law Enforcement - Provide a safe school environment and respond to incidents on school property.
3. Educational Role - Participate in classroom instruction related to law enforcement topics, personal safety, and legal issues.
4. Mentoring - Act as a mentor and role model for students, promoting responsible citizenship.

RESPONSIBILITIES

1. The Police Department agrees to:
 - a. Assign qualified officers to serve as SROs who have received specialized training in working with youth and handling school-related incidents.
 - b. Cover all employment costs of the SRO, including salaries, benefits, and training.
 - c. Provide all necessary equipment and uniforms for SRO duties.
 - d. Supervise SROs and evaluate their performance in coordination with school administration.
2. Whitehall District Schools agrees to:
 - a. Provide necessary office space and supplies for SROs to perform their duties.
 - b. Reimburse the City of Whitehall \$50,000 per fiscal year to be used towards the SRO salaries, benefits, and training. Payment to be made no later than March 1 of each year.
 - c. Facilitate integration of SROs into the school community, including participation in school activities and events.
 - d. Collaborate with SROs to develop safety plans and emergency response strategies.
 - e. Provide feedback to the police department regarding the SRO's performance and the program's effectiveness.

TERM OF AGREEMENT

This MOU shall be effective upon signing and will remain in effect until June 30, 2030. It may be reviewed and renewed upon mutual agreement of both parties.

MODIFICATION AND TERMINATION

This MOU may be amended or terminated by mutual written consent of both parties. Either party may terminate this agreement with no less than a 30-day written notice.

LEGAL AND REGULATORY COMPLIANCE

Both parties agree to comply with all applicable laws, regulations, and policies that govern their operations and the activities outlined in this MOU.

DISPUTE RESOLUTION

Any disputes arising from this agreement shall be resolved through direct negotiation between the parties, or if necessary, through mediation or legal arbitration.

INFORMATION SHARING

1. Purpose of Information Sharing - Both parties recognize the importance of sharing relevant information to ensure the safety and well-being of students and staff. Information sharing under this MOU serves to enhance security measures and support law enforcement activities.
2. Types of Information to be Shared - Includes student behavioral reports, threats to school safety, emergency contact information, and relevant law enforcement data, ensuring compliance with privacy laws.
3. Confidentiality and Privacy Compliance - All shared information must adhere to the Family Educational Rights and Privacy Act (FERPA), the Health Insurance Portability and Accountability Act (HIPAA), and other applicable laws.
4. Procedures for Sharing Information - Regular and emergency protocols for information sharing, written requests for sensitive data, and documentation of all exchanges.
5. Training on Information Sharing - Training for SROs and school personnel on the legal and ethical aspects of information sharing.
6. Review and Audit - Annual review and audit of information sharing practices to ensure compliance and effectiveness.

This MOU is entered into voluntarily and upon approval by the governing bodies of both Whitehall Police Department and Whitehall District Schools.

Brandon L. Mahoney
Chief of Police- Whitehall Police Department

Signature: _____

Date: _____

CJ Van Wieren
Superintendent- Whitehall District Schools

Signature: _____

Date: _____